

**University of Maryland, College Park  
Department of Criminology & Criminal Justice**

**CCJS100: INTRODUCTION TO CRIMINAL JUSTICE**

SPRING 2022

Mon/Weds 11:00am – 11:50am

LEF 2205

**INSTRUCTOR**

Dr. Madoo

2213 Lefrak Hall

Email: [jmadoo@umd.edu](mailto:jmadoo@umd.edu)

Phone: 301-405-0172

Office Hours: By appointment via Zoom

**TEACHING ASSISTANTS (TA Office in 2163 Lefrak Hall)**

0101-0104 – Taryn Curie, [tcurie@umd.edu](mailto:tcurie@umd.edu), Office Hours: Weds 12pm-2pm

0105-0108 – Jocelyn Evens, [jevsn8@umd.edu](mailto:jevsn8@umd.edu), Office Hours: Mon 12pm-2pm

**COURSE DESCRIPTION**

This course provides an overview of the three major components of the American criminal justice system: police, courts, and corrections. Each component will be explored in its development over time as well as various issues surrounding each component. This course will also cover important issues that are relevant to current debates including reentry and juvenile justice.

**COURSE LEARNING OBJECTIVES**

After the completion of the course, students will be able to:

1. Demonstrate an understanding of the three subsystems of the American criminal justice system: police, courts, and corrections.
2. Demonstrate an understanding of the major theories used to explain criminal and delinquent behavior.
3. Examine how crime and delinquency are defined and measured in America.
4. Identify specific issues of crime including offender reentry and technology and crime.
5. Understand the future direction of the American criminal justice system.

**REQUIRED TEXTBOOK**

Cole, G. F., Smith, C. E. & DeJong, C. (2018). *Criminal Justice in America*, 9<sup>th</sup> Edition. Belmont, CA: Wadsworth. ISBN-13: 9781305966062

**COURSE WEBSITE**

This class utilizes ELMS (Canvas) for distribution of important course information. The syllabus, additional reading material, class announcements, assignments, and grades will be posted on ELMS. You are strongly encouraged to access ELMS on a regular basis as you are responsible for knowing the material posted on the course website. Please also monitor and use the UMD email account associated with ELMS to communicate with the instructors.

All students should enable ELMS notifications to your email and cell phone so you receive all posted information in a timely manner. You can set this up by clicking on the “Account” tab in ELMS. To access ELMS, go to <http://elms.umd.edu> and log in with your Directory ID and password. If you have any problems accessing your account, contact the support desk at 301-405-1500. You must be registered for the class to access the course website.

### **CAMPUS HEALTH SITUATIONS**

If campus health situations arise, Dr. Madoo reserves the right to alter the content, delivery, and structure of the assignments below, including percentages of assignments and assignment due dates, in order to rebalance the course appropriately.

### **COURSE GRADING**

Exam #1: 25%

Exam #2: 25%

Exam #3: 25%

Discussion Activities: 25%

Percentage points will be converted to a letter grade as listed below. Any final grade close to the next letter grade up, by 0.50% or higher, will automatically be rounded up.

A+ (97-100%)	B+ (87-89%)	C+ (77-79%)	D+ (67-69%)	F (<60%)
A (93-96%)	B (83-86%)	C (73-76%)	D (63-66%)	
A- (90-92%)	B- (80-82%)	C- (70-72%)	D- (60-62%)	

### **EXAMS**

You will be expected to keep up with the scheduled weekly readings and lectures to succeed on the three online exams in the class. Exams will be in the format of multiple-choice questions and will cover all the course material assigned since the previous exam. Exams will **not** be cumulative. It is your responsibility to prepare for each exam by carefully reviewing the textbook, as well as your personal lecture notes. Any questions about the exam material need to be emailed to Dr. Madoo by 12:00pm (ET) the day before the exam. While you may refer to your textbook and your own notes during an exam, if needed, you will only have 50 minutes to complete each exam. I strongly recommend you study prior to taking any exam in the class. You may **not** work with any other student on the exam as this is considered cheating.

Exam #1 and #2 will be available in the Quizzes section on ELMS at 8:00am (ET) the day of the exam and are due by noon, 12:00pm (ET), the same day. Once you begin the exam, you will have 50 minutes to complete it. Please note that if you begin the exam after 11:10am (ET), the time you have remaining will be reduced as you near 12:00pm (ET) as no exam can be submitted after this time. Exam #3 will be considered the final exam in the course. The date and time for this exam will be set by the university mid-semester. I will update you on this information as soon as it becomes available. You will only get one attempt to complete each exam. It is highly recommended you complete exams with minimal distractions and a reliable internet connection. Exams not completed by the deadline will receive a zero.

In the case of makeup exams (see makeup policy section below in syllabus) for those who contact me prior to 8:00am (ET) on exam day and who have a documented university excused absence, the format and questions may be different from the standard multiple-choice version given to the class. These exams may include questions in the format of multiple-choice, true/false, matching, fill-in-the-blank, short answer, and/or essay questions. The content on the makeup exam, however, will be at the same level of difficulty as the standard version given to the class.

## **DISCUSSION**

A weekly discussion will be held by one of the teaching assistants (TA) in the course. Please make sure you attend your registered lecture and discussion section or no credit will be granted for your participation and/or completion of assignments. Discussion will **not** be held during the first week of class so please start attending discussion in week two. Discussion will also not be held during exam weeks.

Participating in discussion is critical to your success in the course. During your weekly discussions, you will participate in a variety of assignments (this may also include online assignments). Simply attending discussion this semester will not result in a favorable grade as you will not be graded on attendance alone. To receive full credit in discussion, you will be expected to attend class on time, stay for the duration of the entire class, and actively participate in the weekly activities set forth by your TA. Students who are not engaged in class or who engage in disruptive behavior, such as cell phone use during class, will lose points in discussion, per the discretion of the TA.

Please review the makeup policy below should you miss a discussion class this semester. At the end of the semester, the lowest discussion grade will be dropped for each student. Your TA will provide you with additional information on their discussion expectations.

## **COURSE RELATED POLICIES**

The University of Maryland expects each student to take full responsibility for their academic work and academic progress. As a student, you have the responsibility to be familiar with and uphold the Code of Academic Integrity and the Code of Conduct, as well as for notifying your course instructors in a timely fashion regarding academic accommodations related to absences and accessibility. University policies outlined in the link below are particularly relevant to your experience in academic courses. Additionally, please review the policies specific to this course: <http://www.ugst.umd.edu/courserelatedpolicies.html>

## **MASK POLICY**

President Pines provided clear expectations to the university about the wearing of masks for both vaccinated and unvaccinated students, staff, and faculty. **At this time, KN95 masks over the nose and mouth are required while you are in the classroom at all times.** There are no exceptions. You must wear a KN95 mask or you will be asked to leave the classroom immediately. **This policy will be strictly enforced in the class.** KN95 masks may be obtained from the information desk at the Stamp Student Union. Students who have additional issues with the mask policy will be referred to the Office of Student Conduct for failure to comply with a directive of university officials.

## **MAKEUP POLICY**

**Makeup exams and assignments will only be given in cases of excused absences which always require prior notice and documentation.** Excused absences include religious observances, mandatory military obligation, illness of the student or illness of an immediate family member, required participation in university activities, death in the family, and required court appearances. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, etc. do not qualify as excused absences.

The student must notify the instructors, **both Dr. Madoo and your TA, prior** to missing an exam or discussion class for a makeup to be scheduled. Once you contact us via email, you can then begin gathering your documentation while we work on rescheduling options. Missed exams must be completed within 48 hours of the exam. Missed discussion assignments must be submitted via email within one week of the missed class, **before** the start time of your registered discussion class (even if discussion is not held the following week). If you know in advance that you will be absent for an exam or discussion class, with an approved absence (you must notify us at least one week prior to the due date), you will be expected to take the exam or turn in the assignment prior to the due date.

Official documentation is always required. Students may, one time per course per semester, provide a self-signed excuse as documentation of a medically necessitated absence from a single class that does not coincide with a major graded assessment or assignment due date. For all other medically necessitated absences, students must provide verifiable documentation from a physician, upon request of the course instructor. Dr. Madoo reserves the right to verify all documentation submitted in this class. If a student is found providing false information, a referral will be made to the Office of Student Conduct and may result in disciplinary action.

If you miss a lecture, it is your responsibility to keep up with the required readings. Although lecture notes will not be posted online, feel free to obtain lecture notes from a classmate upon your return.

## **GRADE DISPUTES**

If you have questions or concerns about your grade(s) and believe I should review them, you must submit a written request over email that describes your concern in detail. If your concern is regarding an exam grade, please contact Dr. Madoo directly. If your concern is regarding a discussion grade, I strongly encourage you to reach out to your TA first with a written request over email, prior to reaching out to me. All requests must be submitted within **one week** after grades for the relevant assignment have been posted.

## **CLASSROOM CODE OF CONDUCT**

This class is an inclusive learning environment. As a department and university, we expect the faculty and students to be prepared for class and to be actively engaged in classroom activities. Students are expected to treat others with respect, as well as refrain from disruptive behaviors such as entering the classroom late, leaving the classroom early and/or repeatedly, making loud and distracting noises, eating, reading outside material, sleeping, side conversations, text messaging and using prohibited technological devices. Also, please note that cell phones are to be turned off or placed on silent during class.

Repeated classroom disruptions will result in being asked to leave the class and may ultimately affect the final grade you receive. Repeated tardiness to class will also be considered disruptive and may influence your final grade. If you do arrive late to class, please enter the classroom quietly and get started with the daily notes or assignment immediately so not to distract the class. Students who do not adhere to these policies will be subject to referral to the Office of Student Conduct.

### **DISABILITY SUPPORT**

Students who are registered with the Accessibility and Disability Service (ADS) Office and provide me with required ADS documentation will be accommodated in the classroom. **After submitting your Accommodations Letter through the ADS portal, you are expected to reach out to Dr. Madoo via email to further discuss your specific accommodations. In some cases, you will be required to meet with Dr. Madoo to discuss how your accommodations will be applied in the course.** Please make sure all required ADS forms are submitted through the portal for me to review and confirm receipt by **February 4, 2022**.

ADS students who are requesting to take their exams at the ADS Testing Office need to provide me with a testing form online **at least three business days prior to each exam** or will have to take the exam with the rest of the class. Saturday and Sunday are **not** business days. The student is expected to take the exam at the same time as the rest of the class unless other accommodations have been approved by the instructor.

### **USE OF TECHNOLOGY**

Unless instructed to use as part of an in-class activity, all technological devices are prohibited in this class including laptops, phones, gaming devices, etc. If these devices are seen and/or used during the class, outside of a required in-class activity, you will be given a warning or asked to leave class due to the disruptive behavior. See the classroom code of conduct section of this syllabus for more information on disruptive behavior. Exceptions to this policy will apply if a student has documented accommodations through ADS, has provided me with this documentation by **February 4, 2022**, and has obtained approval directly from me.

### **RELIGIOUS OBSERVANCES & ATHLETES**

If you are unable to attend class or take an exam due to a known religious observance or athletic obligation, you will need to discuss this directly with Dr. Madoo and submit the necessary documentation (signed religious letter, university athletic travel schedule, etc.) to excuse your absence by **February 4, 2022**. Failure to notify me by this date will result in the grade of a zero for the missed exam/assignment. It is your responsibility to arrange an alternative date with the instructor to complete exams/assignments prior to the missed class.

### **COPYRIGHT AND INTELLECTUAL PROPERTY**

Class lectures and other course materials are copyrighted and may not be reproduced for anything other than your personal use in this course without the permission of the course instructor. Course materials are the property of the course instructor – please do not sell them, do not post them on a website, do not take pictures or screenshots of them, and do not record them without documented permission from the course instructor. Be aware that copyright infringements may be referred to the Office of Student Conduct.

**Course Schedule & Reading Assignments** (subject to change)  
 Reading assignments are to be completed prior to the date on the schedule.

<b>Week</b>	<b>Date</b>	<b>Lecture Topic</b>	<b>Reading Assignments</b>
<b>1</b>	M 1/24 W 1/26	Course Introduction What is Criminal Justice?	<i>No discussion this week</i>
<b>2</b>	M 1/31 W 2/2	The Criminal Justice System Crime and Crime Causation	Chapter 1 Chapter 2, pgs. 49-72
<b>3</b>	M 2/7 W 2/9	Crime and Crime Causation	Chapter 2, pgs. 72-85
<b>4</b>	M 2/14 W 2/16	Criminal Justice and the Rule of Law Police	Chapter 3 Chapter 4
<b>5</b>	M 2/21 W 2/23	Review <b>EXAM #1</b>	<i>No discussion this week</i>
<b>6</b>	M 2/28 W 3/2	Policing: Issues & Challenges Police and Law	Chapter 5 Chapter 6
<b>7</b>	M 3/7 W 3/9	Courts and Adjudication	Chapter 7
<b>8</b>	M 3/14 W 3/16	Pretrial Procedures/Plea Bargaining	Chapter 8, pgs. 275-293
<b>9</b>	<b>3/20-3/27</b>	<b>SPRING BREAK</b>	
<b>10</b>	M 3/28 W 3/30	Criminal Trial Punishment and Sentencing	Chapter 8, pgs. 294-309 Chapter 9
<b>11</b>	M 4/4 W 4/6	Review <b>EXAM #2</b>	<i>No discussion this week</i>
<b>12</b>	M 4/11 W 4/13	Corrections	Chapter 10
<b>13</b>	M 4/18 W 4/20	Incarceration and Prison Society Probation/Intermediate Sanctions	Chapter 11 Chapter 12
<b>14</b>	M 4/25 W 4/27	Reentry	Chapter 13
<b>15</b>	M 5/2 W 5/4	Juvenile Justice	Chapter 15
<b>16</b>	M 5/9	Last Day of Semester	
		<b>EXAM #3 (FINAL EXAM)</b>	<b>DATE/TIME TBD</b>

**\*The final exam date will be released by the university mid-semester. Final exams will not be rescheduled so please wait until the posted date to make travel arrangements.\***