

**University of Maryland, College Park**  
**Department of Criminology & Criminal Justice**

**CCJS100: INTRODUCTION TO CRIMINAL JUSTICE**

SPRING 2024

Mon/Weds 10:00am – 10:50am (Sections 0201-0208)

ARM 0131

**INSTRUCTOR**

Dr. Madoo

2220BB Lefrak Hall

Email: [jmadoo@umd.edu](mailto:jmadoo@umd.edu)

Phone: 301-405-0172

Office Hours: Mon/Weds 12:00-2:00pm and by appointment

**TEACHING ASSISTANTS**

0201-0204–Grace Phelps, [ghphelps@umd.edu](mailto:ghphelps@umd.edu) Office Hours: Thurs 10:00am-12:00pm LEF 2163

0205-0208–Jess Raskauskas, [jessrask@umd.edu](mailto:jessrask@umd.edu) Office Hours: Mon 1:00-3:00pm LEF 2163

**COURSE DESCRIPTION**

This course provides an overview of the three major components of the American criminal justice system: police, courts, and corrections. Each component will be explored in its development over time as well as various issues surrounding each component. This course will also cover important issues that are relevant to current debates including reentry and juvenile justice.

**COURSE LEARNING OBJECTIVES**

After the completion of the course, students will be able to:

1. Demonstrate an understanding of the three subsystems of the American criminal justice system: police, courts, and corrections.
2. Demonstrate an understanding of the major theories used to explain criminal and delinquent behavior.
3. Examine how crime and delinquency are defined and measured in America.
4. Identify specific issues of crime including offender reentry and technology and crime.
5. Understand the future direction of the American criminal justice system.

**REQUIRED TEXTBOOK**

Cole, G. F., Smith, C. E. & DeJong, C. (2022). *Criminal Justice in America*, 10<sup>th</sup> Edition. Belmont, CA: Wadsworth. ISBN-13: 9780357456330

**CAMPUS HEALTH SITUATIONS**

If campus health situations arise, Dr. Madoo reserves the right to alter the content, delivery, and structure of the assignments below, including percentages of assignments and assignment due dates, to rebalance the course appropriately.

## COURSE WEBSITE

This class utilizes ELMS (Canvas) for distribution of important course information. The syllabus, extra reading material, class announcements, assignments, and grades will be posted on ELMS. You are strongly encouraged to access ELMS on a regular basis as you are responsible for knowing the material posted on the course website. **Please only use your UMD email account to communicate with the instructors in this class.**

All students should enable ELMS notifications to your email and cell phone so you receive all posted information in a timely manner. You can set this up by clicking on the “Account” tab in ELMS. To access ELMS, go to <http://elms.umd.edu> and log in with your Directory ID and password. If you have any problems accessing your account, contact the support desk at 301-405-1500. You must be registered for the class to access the course website.

## COURSE GRADING

Exam #1: 20%

Exam #2: 25%

Exam #3: 30%

Discussion Activities: 25%

A+ (97-100%)	B+ (87-89%)	C+ (77-79%)	D+ (67-69%)	F (<60%)
A (93-96%)	B (83-86%)	C (73-76%)	D (63-66%)	
A- (90-92%)	B- (80-82%)	C- (70-72%)	D- (60-62%)	

\*Final grades will be rounded up to the next percentage point using the 0.50% threshold only\*

## EXAMS

Exams are considered major graded assessments. Exams will be multiple-choice and will feature content from the assigned readings as well as course material and information provided in the weekly lectures. Exams will be completed without the use of notes, textbooks, computers, or additional aides. Exams will be non-cumulative and will not be curved in the course. On exam days, you will need a #2 pencil for the scantron form and your UID.

In the case of makeup exams (see makeup policy section below in syllabus) for those who contact me in writing prior to the start of the exam and who have a documented university excused absence, the format and questions will be different from the standard multiple-choice version given to the class. These exams can include questions in the format of multiple-choice, true/false, matching, short answer, and/or essay questions. The content on the makeup exam, however, will be at the same level of difficulty as the standard version given to the class. Any questions about exam material must be emailed to me by 5:00pm the day before an exam.

\*Please note that if you arrive for an exam after the first person has completed and exited the lecture hall, you may **not** sit for the exam and will receive a zero. This policy is non-negotiable.

## **DISCUSSION**

A weekly discussion will be held by one of the teaching assistants (TA). Discussion provides you with opportunities to apply course content to real-world situations, as well as gain a deeper understanding of the course topics. Participating in discussion is critical to your success in the course. During your weekly discussions, you will participate in a variety of classroom activities (this may also include online assignments). Simply attending discussion will not result in a favorable grade as you will not be graded on attendance alone. To receive full credit in discussion, you will be expected to attend class on time, stay for the duration of the entire class, and actively participate in the weekly activities set forth by your TA. Students who are not engaged in class or who engage in disruptive behavior, such as cell phone use during class, will lose points in discussion, per the discretion of the TA.

Please make sure you attend your registered lecture and discussion section, or no credit will be granted for your participation and/or completion of assignments. Discussion will **not** be held during the first week of class so please start attending discussion in week two.

Please review the makeup policy below should you miss a discussion class this semester. At the end of the semester, the lowest discussion grade will be dropped for each student. Your TA will provide you with additional information on their discussion expectations.

## **COURSE RELATED POLICIES**

The University of Maryland expects each student to take full responsibility for their academic work and academic progress. As a student, you have the responsibility to be familiar with and uphold the Code of Academic Integrity and the Code of Conduct, as well as for notifying your course instructors in a timely fashion regarding academic accommodations related to absences and accessibility. University policies outlined in the link below are particularly relevant to your experience in academic courses. Additionally, please review the policies specific to this course: <http://www.ugst.umd.edu/courserelatedpolicies.html>

## **ARTIFICIAL INTELLIGENCE (AI)**

In this course, my expectation is that you will not use any artificial intelligence (AI)-powered programs such as ChatGPT or DALL-E to help you with your assignments. Any use of AI-generated work to outline, write, create, or edit your assignments will be considered an academic integrity violation. My reasoning for this is that these programs may provide inaccurate or biased information, but more importantly, they do not serve your development as a student. In this course, you will learn valuable skills from outlining, generating, and editing your own work. If you have any questions about this policy or are not sure if a resource you have found will violate this policy, please ask.

## **MAKEUP POLICY**

**Makeup exams and assignments will only be given if prior notification and documentation of an excused absence are provided.** Excused absences include religious observances, mandatory military obligation, illness of the student or illness of an immediate family member, required participation in university activities, death in the family, and required court appearances. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, etc. do not qualify as excused absences.

The student must notify both instructors, **Dr. Madoo and the TA, prior** to missing an exam or discussion class for a makeup to be scheduled. Once you contact us via email, you can then begin gathering your documentation while we work on rescheduling options. Missed exams must be completed within 48 hours of the exam. Missed discussion assignments must be submitted via email within one week of the missed class, **before** the start time of your registered discussion class (even if discussion is not held the following week). If you know in advance that you will be absent for an exam or discussion class, with an approved absence (you must notify us at least one week prior to the due date), you will be expected to take the exam or turn in the assignment prior to the due date.

Official documentation is always required. Students may, one time per course per semester, provide a self-signed excuse as documentation of a medically necessitated absence from a single class that does not coincide with a major graded assessment or assignment due date. For all other medically necessitated absences, students must provide verifiable documentation from a physician, upon request of the course instructor. Dr. Madoo reserves the right to verify all documentation submitted in this class. If a student is found providing false information, a referral will be made to the Office of Student Conduct and may result in disciplinary action.

If you miss a lecture, it is your responsibility to keep up with the required readings and take your own notes as lecture notes are not posted in the class. You are also encouraged to ask a classmate to view their lecture notes upon your return.

### **GRADE DISPUTES**

If you have questions or concerns about your grade(s) and believe I should review them, you must submit a written request over email that describes your concern in detail. If your concern is regarding an exam grade, please contact Dr. Madoo directly. If your concern is regarding a discussion grade, I strongly encourage you to reach out to your TA first with a written request over email, prior to reaching out to me. All requests must be submitted within **one week** after grades for the relevant assignment have been posted.

### **CLASSROOM CODE OF CONDUCT**

This class is an inclusive learning environment. As a department and university, we expect the faculty and students to be prepared for class and to be actively engaged in classroom activities. Students are expected to treat others with respect, as well as refrain from disruptive behaviors such as entering the classroom late, leaving the classroom early and/or repeatedly, making loud and distracting noises, eating, reading outside material, sleeping, side conversations, text messaging and using prohibited technological devices. Please note that cell phones are to be turned off or placed on silent during class.

Repeated classroom disruptions will result in being asked to leave the class and may ultimately affect the final grade you receive. Repeated tardiness to class will also be considered disruptive and may affect your final grade. If you arrive late to class, please enter the classroom quietly and get started with the daily notes or assignment immediately so not to distract the class. Students who do not adhere to these policies will be subject to referral to the Office of Student Conduct.

## **USE OF TECHNOLOGY**

Unless instructed to use as part of an in-class activity, all technological devices are prohibited in this class including laptops, cell phones, tablets, gaming devices, etc. If these devices are seen and/or used during the class, outside of a required in-class activity, you will be given a warning or asked to leave class due to the disruptive behavior. See the classroom code of conduct section of this syllabus for more information on disruptive behavior. Exceptions to this policy will apply if a student has documented accommodations through ADS, has provided me with this documentation by **February 6, 2024**, and has obtained approval directly from me.

## **DISABILITY SUPPORT**

Students who are registered with the Accessibility and Disability Service (ADS) Office and provide me with required ADS documentation will be accommodated in the classroom. **After submitting your Accommodations Letter through the ADS portal, you are expected to reach out to Dr. Madoo via email to further discuss your specific accommodations. In some cases, you will be required to meet with Dr. Madoo to discuss how your accommodations will be applied in the course.** Please make sure all required ADS forms are submitted through the portal for me to review and confirm receipt by **February 6, 2024**.

ADS students who request to take their exams at the ADS Testing Office need to provide me with a testing form online **at least one week prior to each exam** or will have to take the exam at the same location/time as the rest of the class. When scheduling at ADS, the student is expected to schedule and take the exam at the same time as the rest of the class unless other accommodations have been approved by the instructor.

## **RELIGIOUS OBSERVANCES & ATHLETES**

If you are unable to attend class or take an exam due to a known religious observance or athletic obligation, you will need to discuss this with Dr. Madoo and submit the necessary documentation (signed religious letter, university athletic travel schedule, etc.) to excuse your absence by **February 6, 2024**. Failure to notify me by this date will result in a grade of zero for the missed exam/assignment. It is your responsibility to arrange an alternative date to complete exams/assignments prior to the missed class.

## **INCLEMENT WEATHER POLICY**

On occasion, the university may have a delayed opening or be closed due to inclement weather. Please make sure you check our ELMS page for any updates on assignment due dates on these dates.

## **COPYRIGHT AND INTELLECTUAL PROPERTY**

Class lectures and other course materials are copyrighted and may not be reproduced for anything other than your personal use in this course without the permission of the course instructor. Course materials are the property of the course instructor – please do not sell them, do not post them on a website, do not take pictures or screenshots of them, and do not record them without documented permission from the course instructor. Be aware that copyright infringements may be referred to the Office of Student Conduct.

**Course Schedule & Reading Assignments** (subject to change)  
 Reading assignments are to be completed prior to the date on the schedule.

<b>Week</b>	<b>Date</b>	<b>Lecture Topic</b>	<b>Reading Assignments</b>
<b>1</b>	W 1/24	Course Introduction	<i>No discussion this week</i>
<b>2</b>	M 1/29 W 1/31	The Criminal Justice System	Chapter 1
<b>3</b>	M 2/5 W 2/7	Crime and Crime Causation	Chapter 2
<b>4</b>	M 2/12 W 2/14	Crime and Crime Causation Criminal Justice and the Rule of Law	Chapter 2 (continued) Chapter 3
<b>5</b>	M 2/19 W 2/21	Police	Chapter 4
<b>6</b>	M 2/26 W 2/28	<b>EXAM #1</b> Policing: Issues & Challenges	<i>No discussion this week</i> Chapter 5
<b>7</b>	M 3/4 W 3/6	Police and Law	Chapter 6
<b>8</b>	M 3/11 W 3/13	Courts and Adjudication	Chapter 7
		<b><i>SPRING BREAK</i></b>	
<b>9</b>	M 3/25 W 3/27	Pretrial Procedures, Plea Bargaining & Criminal Trial	Chapter 8
<b>10</b>	M 4/1 W 4/3	Punishment and Sentencing	Chapter 9
<b>11</b>	M 4/8 W 4/10	<b>EXAM #2</b> Corrections	<i>No discussion this week</i> Chapter 10
<b>12</b>	M 4/15 W 4/17	Incarceration and Prison Society	Chapter 11
<b>13</b>	M 4/22 W 4/24	Probation/Intermediate Sanctions Reentry	Chapter 12 Chapter 13
<b>14</b>	M 4/29 W 5/1	Juvenile Justice	Chapter 14
<b>15</b>	M 5/6 W 5/8	Current Challenges in Criminal Justice	Chapter 15

**\*\*EXAM #3 (FINAL EXAM) – FRIDAY, MAY 17, 2024 – 8AM - 10AM\*\***

\*\*Final exams will not be rescheduled due to travel plans, unexcused absences, etc.\*\*