



CCJS105: Criminology Fall 2024

Section: 0101-0108; Location: KEY 106; Meeting Time: 10:00 a.m. – 10:50 a.m.

Sections: 0201-0208; Location: LEF 2205; Meeting Time: 12:00 p.m. – 12:50 p.m.

Meeting Days: Monday/Wednesday

Discussion: see Testudo for more
information

Professor	Selena R. Price
Office Hours	<i>Via ZOOM & in person:</i> M & W: 9 -10 a.m. M: 1-2 p.m. T: 12:15-1:15 p.m. ***Best to make an appointment***
Office Location	2213 LeFrak Hall
Office Phone	301-405-0169
Email	sprice11@umd.edu (best way to reach me)

TEACHING ASSISTANTS (TA Office in 2163 Lefrak Hall)

- 0101-0104 – Diane Mamish, dmamish@umd.edu, Office Hours: Wednesdays, 11:30 a.m. – 1:30 p.m.
- 0105-0108 – Nicole Noguera, nnoguera@umd.edu, Office Hours: Mondays, 12 – 2 p.m.
- 0201-0204 – Amara Bailey, amarab@umd.edu, Office Hours: Wednesdays, 9 – 11 a.m.
- 0205-0208 – Grace Keller, gakeller@umd.edu, Office Hours: Thursdays, 9 – 11 a.m.

Course Description:

Criminology is an introductory course in the study of crime and criminal behavior, focusing on the various theories of crime causation that encourage critical thinking about the causes of crime and crime-prevention strategies. This course highlights the causes of crime, criminal behavior systems, societal reaction to crime, and criminological methods of inquiry. This course is divided into four sections: Crime and Criminology, Crime Causation, Crime Causation Revisited, and the Crime Picture. Various topics that will be discussed include, but are not limited to, understanding crime and criminals, Biological, Psychological, and Sociological theories of crime, crime victimization, and crimes against persons and property.

Course Goals/Objectives:

Students will:

- Learn the vocabulary associated with the development, organization, and implementation of criminological policy and theory;
- Learn the philosophical, theoretical, and empirical concepts important to criminal justice and practice;
- Critically consider the content and source of our knowledge about criminology;
- Apply course material to practical settings and examples;
- Draw from multiple course and outside materials to develop analytic written work;
- Use empirical evidence to evaluate innovations in crime causation;
- Develop informed opinions about crime causation and theory; and
- Continue to develop critical thinking skills.

Required Readings and Materials:

- Schmallegger, F. (2021). *Criminology Today: An Integrative Introduction* (10th ed.). Pearson.
 - A note on editions: I will be using the 10th edition of the textbook. If you choose to use an earlier edition, you risk having out-of-date information. I suggest you use the 10th edition.
- News Articles and Podcasts
 - Occasionally you may also be required to access and read related newspaper articles or websites and listen to online podcasts or watch relevant media so that we can apply concepts learned in class to current issues. These readings, websites, and audio and video materials will be announced in class and/or posted on a class discussion forum on CANVAS and are considered additional material.

Course Requirements:

Assessment of student work will be based on four online quizzes in CANVAS, two in-person exams, an online final exam, a virtual presentation, discussion activities/class participation, and an APA tutorial and quiz in CANVAS. **If it appears students are not reading the required material, in class pop quizzes and written assignments will be utilized.**

***Please note:* we will be watching some documentaries and news clips. It would be best, if applicable, to bring your laptop/phone and headphones with you to class due to changes with copyright laws and certain multi-media platforms, such as YouTube. In addition, I may be asking each of you to watch certain documentaries for class, but as an individual due to copyright laws. Some of these documentaries will be from Amazon Prime and you may have to purchase them if they cannot be found elsewhere such as on the internet or on a platform of your choice. Phones and laptops are strictly used for classroom work only. Please adhere to this policy to avoid any further disruptions to the class.

Exams/Quizzes: (100 points-Exam 1 and Exam 2/25 points for each quiz)

There will be two in-class exams, an online final exam, and four quizzes. The format of the exams and quizzes will be discussed in class, but the exams and quizzes may include multiple choice, fill in the blank, short answer, or essay questions. Any questions about the exam material need to be emailed to me by 5:00 p.m. (ET) the day before the exam.

Discussion:

A weekly discussion will be held by one of the teaching assistants (TA) in the course. Please make sure you attend your registered lecture and discussion section (see Testudo), or no credit will be granted for your participation and/or completion of assignments.

- Discussion will **not** be held during the first week of class, so please start attending discussion in week two. Discussion will also **not** be held during exam weeks or the last day of classes (Week 8, 14, and 16). There may be an online discussion during Week 12 in place of an in-person discussion. This will be solidified closer to that time.
- Participating in discussion is critical to your success in the course. During your weekly discussions, you will participate in a variety of assignments (this may also include online assignments).
 - Simply attending discussion this semester will not result in a favorable grade as you will not be graded on attendance alone. To receive full credit in discussion, you will be expected to attend class on time, stay for the duration of the entire class, and actively participate in the weekly activities set forth by your TA.
 - Students who are not engaged in class or who engage in disruptive behavior, such as cell phone use, talking, or sleeping during class, will lose points in discussion, per the discretion of the TA.
- All makeup assignments for a missed discussion section, due to an excused absence, must be completed within one week of the missed assignment and/or discussion section regardless of whether discussion is held the week after the missed discussion. Failure to adhere to these policies will result in receiving a zero for the missed assignment.
- Please review the makeup policy below should you miss a discussion class this semester. Your TA will provide you with additional information on their discussion expectations.

APA-7th edition Tutorial/Quiz: (10 points)

Students are required to take the on-line UMD APA Style tutorial found in Module Week 3 in CANVAS. Please take the tutorial and complete the quiz. This tutorial is to help you refresh on APA for any writing assignments during discussion or for future classes. You may take the quiz as many times as you want, up until the due date, in order to achieve the full 10 points. **The APA Tutorial must be taken by September 11, 2024, at 10:00 a.m. for sections 0101-0108 and 12:00 p.m. for sections 0201-0208. No make-up will be permitted.**

Virtual current event presentation: (30 points)

This presentation will consist of researching on a current event (occurring in the United States within the last 12 months) by selecting a, but not limited to, newspaper article, news/video clip, podcast or criminal justice personnel interview. The topic must be relevant to the assigned subject. Chapters will be assigned the third week of classes and the list of assigned chapters will then be posted in CANVAS.

- For example, the students assigned to research on a current event pertaining to Ch. 4 (Early Biological Perspectives), will present (audio and video) on this topic in some capacity. Any topic
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discussed within this chapter would qualify, but it must be relevant to the assigned chapter.

Each student will record their presentation **with audio and video** and provide some type of visual aid (PowerPoint, google slides, etc.). I recommend using Zoom to complete this assignment as it is user friendly and free to all students. Each student must upload their presentation materials in CANVAS before class on **December 4, 2024**. Each student is allotted **five to seven minutes** to present their current event. Please do your best to stay within this time frame. Points will be deducted for going under the 5 minute-mark. Each student **must** submit a hard copy of the material they used (article, PowerPoint slides, Google slides, etc.) the day of presentation by dropping the material in the current event presentation drop box in CANVAS (**BY 10:00 A.M. for sections 0101-0108 or BY 12:00 P.M. for sections 0201-0208**). Please see the current event presentation tips in CANVAS for more details.

Attendance:

Participation is central to this course. If you are not present, you cannot participate in class activities. Furthermore, a fair percentage of the material presented in class is not directly covered in the readings. If you are absent from class, you remain responsible for the course material and announcements for that day. Your classmates are your best resource for gathering missed course material. Poor participation will cause your grade to be lowered. Roll call will be taken during each discussion session. Keep in mind, any student absent more than three (3) hours of total class time this semester could be considered excessively absent. Please see the UMD Attendance Policy for further information, <https://policies.umd.edu/student-affairs/university-of-maryland-policy-on-excused-absence>. At the end of the semester, **participation** shall be factored into the final grade.

If frequent absenteeism (3 full classes or more) results because of work, personal issues, or an illness, you should consider not taking this course until a time when it will be more convenient for you to attend classes on a regular basis. This policy is necessary, given the emphasis on class participation.

Notes on Course Requirements:

Late Assignments, Missed Exams, Quizzes, and Discussions: Assignments, exams, quizzes, and discussion assignments must be turned in the day they are due. Only in circumstances of **absolute necessity** (funeral, hospitalization, car accident, medical condition, subpoenaed for court, military duty, religious observances, college athletic game, etc.) will late assignments be accepted. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, or simply “I forgot” or “I overslept”, etc. **do not** qualify as excused absences. The late assignments *may* receive reduced credit at my discretion, depending on the situation. When this occurs, you **must** notify the professor and your TA **before** you miss the assignment/exam for a makeup to be scheduled to the best of your ability. Once you contact us via email, you can then begin gathering your documentation while we work on rescheduling options. If you know in advance that you will be absent for an exam or discussion class, with an approved absence (you must notify us at least *one week* prior to the due date), you may be expected to take the exam or turn in the assignment prior to the due date.

- Students may, one time per course per semester, provide a self-signed excuse as documentation of a *medically necessitated* absence from a single class that does not coincide with a major graded assessment or assignment due date. Again, for all other medically necessitated absences, students must provide verifiable documentation from a physician, upon request of the course instructor. If

a student is found providing false information, a referral will be made to the Office of Student Conduct and may result in disciplinary action.

- If you miss a lecture, it is your responsibility to keep up with the required readings. Although lecture notes will **not** be shared or posted online, feel free to obtain lecture notes from a classmate upon your return.
- Please note: missed exams and quizzes may be in a different format, such as short-answer or essay format. Also, I reserve the right to ask for documentation in order to approve the make-up assignments and/or exams and quizzes.
- Please see the examination policy for further details.
- If you need to miss a class, please do not ask me what you missed. Please ask your TA, a fellow student, and/or see the tentative course schedule. Any reasons for missing class that are not outlined above will not excuse you from missing a deadline.
- Religious Observances and Athletes → if you are unable to attend class or discussion or take an exam due to a known religious observance or athletic obligation, you will need to discuss this with me and your TA and submit the necessary documentation (signed religious letter, university athletic travel schedule, etc.) to excuse your absence by **September 16, 2024**. Failure to notify me by this date will result in receiving a zero for the missed exam/assignment if you miss class. It is your responsibility to arrange an alternative date to complete exams/assignments **prior** to the missed class.

Tentative Course Schedule:

Week:		Date:	Topic & Reading Assignments:
Week 1	1	Mon, Aug 26	Intro to the class → <i>no discussion for week 1</i>
	2	Wed, Aug 28	Ch. 1: What is Criminology
Week 2	3	Mon, Sept 2	****LABOR DAY – NO CLASS****
	4	Wed, Sept 4	Finish Ch. 1 Ch. 2: Where Do Theories Come From?
Week 3	5	Mon, Sept 9	Ch. 3: Classical and Neoclassical Thought
	6	Wed, Sept 11	**APA tutorial/quiz due in CANVAS** Finish Ch. 3/ Review for Quiz 1
Week 4	7	Mon, Sept 16	***Quiz 1 (Chapters 1-3) in CANVAS*** Ch. 4: Early Biological Perspectives on Criminal Behavior
	8	Wed, Sept 18	Finish Ch. 4
Week 5	9	Mon, Sept 23	Ch. 5: Biosocial and Other Contemporary Perspectives
	10	Wed, Sept 25	Finish Ch. 5
Week 6	11	Mon, Sept 30	Ch. 6: Psychological and Psychiatric Foundations of Criminal Behavior
	12	Wed, Oct 2	Ch. 6 continued

Week 7	13	Mon, Oct 7	Finish Ch. 6 – Serial Killers/Review for Quiz 2
	14	Wed, Oct 9	***Quiz 2 (Chapters 4-6) in CANVAS*** Review for Exam 1
Week 8	15	Mon, Oct 14	*****In class Exam 1 (Ch. 1-6)***** → no discussion for week 8
	16	Wed, Oct 16	Ch. 7: Social Structure Theories
Week 9	17	Mon, Oct 21	Finish Ch. 7
	18	Wed, Oct 23	Ch. 8: Theories of Social Process and Social Development
Week 10	19	Mon, Oct 28	Ch. 8 continued
	20	Wed, Oct 30	<i>In Class Activity- Ch. 8</i>
Week 11	21	Mon, Nov 4	Ch. 9: Social Conflict Theories/Review for Quiz 3
	22	Wed, Nov 6	***Quiz 3 (Chapters 7-9) in CANVAS*** Ch. 10: Criminal Victimization
Week 12	23	Mon, Nov 11	Ch. 11: Crimes Against Persons – <i>online discussion week 12</i>
	24	Wed, Nov 13	Finish Ch. 11- <i>lecture will be posted (ASC conference)</i>
Week 13	25	Mon, Nov 18	Ch. 12: Crimes Against Property/Review for Quiz 4
	26	Wed, Nov 20	***Quiz 4 (Chapters 10-12) in CANVAS*** Review for Exam 2
Week 14	27	Mon, Nov 25	*****Exam 2 (Chapters 7-12) in class***** → no discussion for week 14
	28	Wed, Nov 27	*****THANKSGIVING BREAK – NO CLASS*****
Week 15	29	Mon, Dec 2	Overview of Ch. 1-12
	30	Wed, Dec 4	Finish Overview of Ch. 1-12 ***Class Presentation Recordings Due in CANVAS***
Week 16	31	Mon, Dec 9	Catch-Up/Study Day- Last day of classes → <i>no discussion for week 16</i>
Finals Week		TBD: <i>Tues, Dec 17</i> <i>Mon, Dec 16</i>	****Online Final Exam → to be taken at home**** 0101-0108 → 10:30 a.m. – 12:30 p.m. 0201-0208 → 10:30 a.m. – 12:30 p.m.

**Note: This is a tentative schedule, and subject to change as necessary – monitor the course ELMS page for current deadlines. In the unlikely event of a prolonged university closing, or an extended absence from the university, adjustments to the course schedule, deadlines, and assignments will be made based on the duration of the closing and the specific dates missed. Readings should be completed before each class.

Grading System:

			≈Weighted %
APA tutorial/quiz	10	2%
Exams/Quizzes/Projects			
Four Quizzes (25 pts each)	100	20%

Exam 1	100	20%
Exam 2	100	20%
Final Exam	100	20%
Classwork			
Participation	60	12%
Current Event Presentation	30	6%
TOTAL POINTS			
	500	

As noted above, students may earn up to **500** points for this course, distributed in the above chart. The four quizzes (4x25 points) and the three exams Exam 1, 2, and the final exam (100 points) may consist of multiple choice, fill in the blank, true or false or short answer. **Please note that students may earn up to 10 points of extra credit throughout the semester.** Students must be present in class to earn these points.

Course Grading Scale:

A+	97 - 100%
A	93 - 96%
A-	90 - 92%
B+	87 - 89%
B	83 - 86%
B-	80 - 82%
C+	77 - 79%
C	73 - 76%
C-	70 - 72%
D+	67 - 69%
D	63 - 66%
D-	60 - 62%
F	Below 60%

Classroom Etiquette:

Please plan to arrive a few minutes early and to remain until class is dismissed to avoid disrupting class discussions or your classmates' concentration.

- All electronic devices must be turned to **silent** when in class.
- No cell phones may be used in class, unless authorized.
- Texting in class is not allowed. If you need to communicate with someone during class due to an emergency, simply excuse yourself to do so outside the room.
- I will allow laptops in the classroom, but **ONLY** to assist you in notetaking or to access the text. If I or the TAs find that the student is using their laptop for other means, we reserve the right to restrict you from using it in my classroom.
- I **do not** allow recording devices in my classroom unless you have proper authorization to do so.
- I also **do not** allow the student to take pictures of my PowerPoint slides. The student is expected to take notes by hand or use their laptop. If you are having trouble taking notes, it is best to ask one of your peers for assistance prior to the class. There are also services through the disability office that can offer note-taking assistance if needed.
- I should not have to say this, but do not vape/smoke in class!

You are expected to read the assigned readings as a preparation for each class. Please keep in mind that
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class is conducted at university level meaning students should not expect the professor or TAs to cover **ALL** of the material contained in the text nor all of the assigned readings. The purpose of those assigned readings is to provide the foundation necessary for the student to understand the material and participate in classroom discussions in a knowledgeable and productive manner.

Friendly Reminders:

- CRIMINAL JUSTICE IS A SUBJECT THAT DISCUSSES A LOT OF SENSITIVE INFORMATION

-Race, religion, stereotyping, racial profiling, death penalty, victims, corruption, politics, etc.

Please keep an open mind, but be respectful when listening and discussing a topic. **Any** misconduct will **not** be tolerated. However, please respectfully speak up and voice your opinion. We may be able to learn from you!

- Don't talk over each other
- Open Discussion class → more discussion the better and the TAs will appreciate this!
 - If you don't like talking now you will by the end of this class
- As university learners, I expect you to share your experiences and knowledge with your peers in course discussions respectively.
- As university learners, I expect active participation and commitment to your learning experience.
- As university learners, I expect you to communicate professionally with me about your progress in this course.
- As university learners, I know you expect prompt and qualitative feedback that will foster learning.
- As university learners, I know you expect to apply what you are learning in your personal and professional lives.

As university learners you should be fully aware of how to write using APA, when applicable. The APA tutorial and quiz will also help you become more familiar with this writing style for this and future classes. I have provided a few helpful tips below for you to attempt to achieve the maximum points on any writing assignment:

- Use Times New Roman 12-point font
- Use a title page for papers
- Have a sufficient introduction, body, and conclusion
- When using quotes, please include the page number(s), Ex. (Price, 2018, p. 1 or pp. 1-5)
- When using 40 or more words you need to use block formatting
- Make sure your references are in alphabetical order
- DO NOT use Wiki, it is NOT a scholarly source
- Avoid writing in first person for papers. First person is acceptable if you are writing a research paper based on your personal research you conducted.
- Avoid back-to-back quotes. I want to hear your voice. Please keep in mind that in a paragraph (5-10 sentences) there should only be 1-2 quotations. Your paper should be a balance of your *informed* opinion supported with factual information.
- DO NOT plagiarize! Using a former paper from another class (dovetailing) is considered plagiarism. DO NOT TRY IT!

- Another helpful website for APA tips would be:
<https://owl.purdue.edu/>

Email:

Please check the course website and email via CANVAS regularly for announcements and emails regarding this class. Your UMD email account (through CANVAS) will be used for course communication. If you do not use this email account regularly, be sure to set it up such that you will receive these messages one way or another. If you don't anticipate checking your CANVAS course mail regularly, you can set it up so that course emails also appear in your UMD email account. You are responsible for any information (changes to the course schedule, clarifications of assignments, etc.) that is distributed through this venue. If I have an emergency, I will notify you as soon as possible through this system. Please check it on a regular basis.

The best way to get a hold of me would be by **email**. However, if you prefer to see me in person, please make an appointment via email or visit office hours. Keep in mind if you do not make an appointment, you may have a longer wait time than you expect. A good rule of thumb is: if the question or comment you have is more than 4 sentences, it probably should be asked in person. **When you are emailing me, please be sure to email through CANVAS for any class questions.** I get a lot of emails and I want to make sure I am responding to the correct student for the correct class.

Please be professional in all communication. Specifically, please avoid writing in the form of texting or instant messaging and in all class related emails please address the person to whom it is sent and sign your name.

Know that the usual maintenance period for CANVAS may be between 5:00 – 7:00 A.M. During that time, CANVAS may not be available.

Examination Policy:

No make-up tests or quizzes will be given unless I and your assigned TA have been notified **prior** (to the best of their ability depending on the circumstances) to the exam/assignment being administered and only in circumstances of **absolute necessity** (funeral, hospitalization, car accident, medical condition, subpoenaed for court, military duty, religious observances, college athletic game, etc.) will a make-up exam/quiz be given. I reserve the right to ask for documentation in order to approve the make-up exam or quiz. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, or simply "I forgot" or "I overslept", etc. **do not** qualify as excused absences.

If you miss an exam and notify me and the TA after the start of the exam, you will **NOT** be able to reschedule the exam, depending on the circumstances. Any questions about the exam material need to be emailed to me by 5:00 p.m. (ET) the day before the exam or reach out to your TA by their deadlines.

Anyone who arrives late when a test is being administered will only be allowed to take the test until the exam is completed by the first student. Once a student taking the test leaves the room for any reason, anyone arriving after the student has left will not be allowed to take that test. Make-up quizzes/exams will be in a different format, and may include short-answer and essay format, and given at the *end* of the semester. Also, I reserve the right to ask for documentation in order to approve the make-up assignments

and/or exams and quizzes. Some things to keep in mind:

- Do not leave the room when an exam is being administered.
- Please go to the bathroom before the exam.
- Turn your phones on silent and store them away.
- Everything should be off your desk, except your writing utensil and the exam material.
- Bags, purses, bookbags, laptops, etc. should be closed and placed on the floor.
- The TAs and I will be monitoring the exam. Cheating will not be tolerated! Any misconduct will result in a zero and you will be referred to the Office of Student Conduct. Do yourself a favor, DO NOT TRY IT!

Policies and Resources for Undergraduate Courses:

It is our shared responsibility to know and abide by the University of Maryland's policies <https://www.ugst.umd.edu/courserelatedpolicies.html> that relate to all courses, which include topics like:

- Academic integrity
- Student and instructor conduct
- Accessibility and accommodations
- Attendance and excused absences
- Grades and appeals
- Copyright and intellectual property

Please visit www.ugst.umd.edu/courserelatedpolicies.html for the Office of Undergraduate Studies' full list of campus-wide policies and follow up with me if you have questions.

Academic Integrity Policy:

Academic integrity is the pursuit of scholarly activity in an open, honest, and responsible manner. An environment of academic integrity is necessary in order to respect oneself and others and to maintain a civil community. Academic integrity is a basic guiding principle for all academic activity at the University of Maryland, and all members of the University community are expected to not engage in or tolerate acts of falsification, misrepresentation, or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.

Such acts of dishonesty include cheating or copying, plagiarizing, self-plagiarizing (for example: handing in a previously submitted paper), submitting another persons' work as one's own, using Internet sources without citation, fabricating field data or citations, "ghosting" (taking or having another student take an exam), stealing examinations, tampering with the academic work of another student, facilitating other students' acts of academic dishonesty, etc. Students charged with a breach of academic integrity will receive due process and, if the charge is found valid, academic sanctions may range, depending on the severity of the offense, from a grade of "F" for the assignment to a grade of "F" for the course.

The University's Code of Academic Integrity is designed to ensure that the principles of academic honesty and integrity are upheld. In accordance with this code, the University of Maryland does not tolerate academic dishonesty. Please ensure that you fully understand this code and its implications because all acts of academic dishonesty will be dealt with in accordance with the provisions of this code. All students

are expected to adhere to this Code. It is your responsibility to read it and know what it says, so you can start your professional life on the right path. **As future professionals, your commitment to high ethical standards and honesty begins with your time at the University of Maryland.**

It is important to note that course assistance websites, such as Course Hero, or AI generated content are not permitted sources, unless the instructor explicitly gives permission. Material taken or copied from these sites can be deemed unauthorized material and a violation of academic integrity. These sites offer information that might be inaccurate or biased and most importantly, relying on restricted sources will hamper your learning process, particularly the critical thinking steps necessary for college-level assignments.

Additionally, students may naturally choose to use online forums for course-wide discussions (e.g., Group lists or chats) to discuss concepts in the course. However, collaboration on graded assignments is strictly prohibited unless otherwise stated. Examples of prohibited collaboration include: asking classmates for answers on quizzes or exams, asking for access codes to clicker polls, etc. Please visit the [Office of Undergraduate Studies' full list of campus-wide policies](#) and reach out if you have questions.

Plagiarism:

Derived from the Latin word Plagiarius, plagiarism is defined by Alexander Lindly as "The false assumption of authorship: the wrongful act of taking the product of another person's mind and presenting it as one's own." (Plagiarism and Originality. New York: Harper, 1952, p. 2). Plagiarism may take the form of repeating another's sentences as your own, adopting a particularly apt phrase as your own, paraphrasing someone else's argument as your own, or even presenting someone else's line of thinking in the development of a thesis as though it were your own. In short, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from another. Although a writer may use another person's words and thoughts, they must be acknowledged as such. Plagiarism is cheating. Any student caught plagiarizing the work of another will, at the very least, receive an "F" for the course, and could lead to expulsion from the University. Your attention is again directed to the "Academic Integrity" policy with regards to this important topic.

Plagiarism is considered to be any one or more of the following:

- 1) Extracting any sentence from another text without quotation marks and a supporting citation.
- 2) Extracting a portion of any sentence from another text without enclosing it in quotation marks and a supporting citation.
- 3) "Cut-&-Paste" or "Mosaic" plagiarism occurs when a student eliminates or adds one or two words to an existing sentence or abbreviates a compound sentence. (For example, the first of the three following sentences is the original in a text, and it appears as a properly cited quotation. Those that follow the first sentence would be considered "cut-and-paste" plagiarism. "The German sociologist Max Weber, although best known to students of public administration for his analysis of rational bureaucracy, has had a broad impact on the social sciences" (Denhardt, 1993, p. 30). "It has been said that Max Weber, although best known to students of public administration for his analysis of rational bureaucracy, has had a broad impact on the social sciences." "The German sociologist Max Weber has had a broad impact on the social sciences."

4) Also considered under this title is any paper submitted in which the cited material is not designated by quotation marks in the text of the paper. It has been my experience that authors of such papers are attempting to shield themselves under a mantle that has come to be known in political circles as "Plausible Deniability." In short, "I didn't know what I was doing was wrong." Now you know!

5) **The rule of thumb for this course is, if you use four or more of the original words of an author, then they must be enclosed by quotation marks and a proper citation with page number must accompany their use.**

Note: For this course, some of your assignments will be collected via Turnitin on our course ELMS page. I have chosen to use this tool because it can help you improve your scholarly writing and help me verify the integrity of student work. For information about Turnitin, how it works, and the feedback reports you may have access to, visit [Turnitin Originality Checker for Students](#)

Turnitin performs originality or similarity index checks on submitted papers, checking the submissions against four possible plagiarism sources. These include the Internet; ProQuest, a database that contains full-text articles of many newspapers and magazines; Turnitin's own database of thousands of student papers turned into the site from other universities; and a database of papers submitted from UMD to Turnitin. Once the paper is checked, a similarity index report is sent to the submitter. The report highlights possible instances of plagiarism and the source of the questionable text. **Each student (or one student in a group) is required to submit their paper through Turnitin, which will automatically produce a similarity index report. Failure to do so will result in a deduction of points at my discretion.**

Keep in mind: one of the most common forms of academic integrity occurs when authors type in lines of text from a source without putting them inside quotations or without providing the original author's name and date of publication. Even changing only a few words means this is still plagiarism. It is best to read a passage, remove it from sight, and then paraphrase what you read (put it in your own words).

Grade Disputes:

If you have questions or concerns about your grade(s) and believe I should review them, you must submit a written request over email that describes your concern in detail within **one week** after grades for the relevant assignment have been posted. If your concern is regarding a discussion grade, I strongly encourage you to reach out to your TA *first* via email, prior to reaching out to me. Again, all requests must be submitted within **one week** after grades for the relevant assignment have been posted.

Where to Get Extra Help:

If you miss a lecture, it is your responsibility to keep up with the required readings as lecture notes will not be shared after class or posted online. Other students in the class are a great resource. Exchange phone numbers/email addresses the first week of classes, form study groups, share class notes since you may have missed parts others did not, and ask each other questions. Also, do not hesitate to contact me and/or your assigned TA through CANVAS.

Disability Services:

WELCOME TO DISABILITY SERVICES AT UMD

UMD welcomes students with disabilities into the University's educational programs. The University of Maryland is committed to creating and maintaining a welcoming and inclusive educational, working, and living environment for people of all abilities. The University of Maryland is also committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the University, or be subjected to discrimination. The [Accessibility & Disability Service \(ADS\)](#) provides reasonable accommodations to qualified individuals to provide equal access to services, programs and activities. ADS cannot assist retroactively, so it is generally best to request accommodations several weeks before the semester begins or as soon as a disability becomes known. Any student who needs accommodations should contact me as soon as possible, so that I have sufficient time to make arrangements.

For assistance in obtaining an accommodation, contact Accessibility and Disability Service at 301-314-7682, or email them at adsfrontdesk@umd.edu. Information about [sharing your accommodations with instructors, note taking assistance](#) and more is available from the [Counseling Center](#).

Student Resources and Services

Taking personal responsibility for your own learning means acknowledging when your performance does not match your goals and doing something about it. I hope you will come talk to me so that I can help you find the right approach to success in this course, and I encourage you to visit [UMD's Student Academic Support Services website](#) to learn more about the wide range of campus resources available to you.

In particular, everyone can use some help sharpening their communication skills (and improving their grade) by visiting [UMD's Writing Center](#) and schedule an appointment with the campus Writing Center.

You should also know there are a wide range of resources to support you with whatever you might need ([UMD's Student Resources and Services website](#) may help). If you feel it would be helpful to have someone to talk to, visit [UMD's Counseling Center](#) or [one of the many other mental health resources on campus](#).

Once you have been approved for accommodations, you will be provided with an accommodation letter to share with your instructors as early in the semester as possible. An updated letter should be obtained each semester.

*It is your responsibility to discuss with me your accommodations as soon as possible. This can be achieved during office hours in person or via Zoom. Do not assume I received your accommodation letter and I do not have questions. Also, I welcome friendly CANVAS email reminders on needing time adjustments on your online quizzes, for example. Open communication is the key, so be sure to schedule a time to meet with me via CANVAS email as soon as you receive your accommodation letter.

In the Event of a University-Wide Emergency:

On occasion, the university may have a delayed opening or be closed due to inclement weather. Please make sure you check our ELMS page for any updates on assignment due dates on these dates.

Emergency Procedures Statement:

Faculty, staff, and students may need to evacuate campus buildings for several reasons (fire or alarm activation, discovery of a suspicious object, etc.). The following points provide *guidance* on emergency evacuations:

- Be familiar with evacuation maps posted within the building. Know the location of at least two exits and the corresponding evacuation routes from the classroom.
- Exit the building as quickly and calmly as possible using the nearest safe exit if prompted to do so. Do not use any elevators.
- Move to the building's "Designated Meeting Site", or another safe location outside the building.
- Do not re-enter the building until you have been instructed to do so by public safety officials. The silencing of alarms does not necessarily mean that the emergency is over.

Any student who may require assistance when evacuating the building should notify the instructor so that arrangements can be made to ensure their safety during an emergency.

Copyright and Intellectual Property:

Class lectures and other course materials are copyrighted and may not be reproduced for anything other than your personal use in this course without the permission of the course instructor. Course materials are the property of the course instructor and you should NOT sell them, do not post them on a website, do not take pictures or screenshots of them, and do not record them without documented permission from the course instructor. Be aware that copyright infringements may be referred to the Office of Student Conduct and considered a violation under Part 9(k).

Participation Rubric:

Level 1 Participation (Beginner)	<ul style="list-style-type: none"> • Little or no advance preparation • Allow others set and pursue the agenda • Observes passively and says little or nothing • Responds to questions • Attendance record is haphazard and inconsistent; may be absent or late without notice
Level 2 Participation (Novice)	<ul style="list-style-type: none"> • Moderately prepared in advance • Takes some part in setting group goals and agendas • Participates in discussions, letting others provide the direction • Occasionally introduces information or asks questions • If likely to be absent or late, informs others ahead of time and arranges to cover own responsibilities
Level 3 Participation (Proficient)	<ul style="list-style-type: none"> • Well prepared in advance • Takes a large part in setting group goals and agendas • Actively participates in discussion and asks questions • Listens actively and shows understanding by paraphrasing or by acknowledging and building on others' ideas • Volunteers willingly and carries own share of the group's responsibilities
Level 4 Participation	<ul style="list-style-type: none"> • All of the markers of proficient participation, plus:

(Advanced)	<ul style="list-style-type: none"> • Draws out ideas or concerns of others, especially those who have said little • Re-visits issues or ideas that need more attention • Helps the group stay on track • Summarizes group decisions and action assignments
<p>Accessed online December 30, 2009 at http://manoa.hawaii.edu/assessment/resources/rubricbank.htm and adapted. Original adapted from Bowling Green University http://www.bgsu.edu/offices/provost/Assessment/Particip.htm</p>	

*In combination of completing discussion activities

Covid-19 Policy and Guidelines:

- Students are expected to always comply with current university masking policies in the classroom as they may change.
- I may ask people to wear masks in my private office spaces or I may wear a mask in the classroom for safety precautions.
- Remember, if you have Covid, please adhere to your doctor's and the university's recommendation to alleviate the spread of this virus.