



CCJS105: Introduction to Criminology Spring 2026

Sections: 0201-0208; Location: SKN 200; Meeting Time: 10:00 a.m. – 10:50 a.m.
 Section: 0101-0108; Location: LEF 2205; Meeting Time: 12:00 p.m. – 12:50 p.m.
 Meeting Days: Monday/Wednesday
 Discussion: see Testudo for more
 information

Professor	Selena R. Price
Office Hours	<i>In person & Zoom:</i> M & W: 11 a.m. – 12 p.m. & 1 – 2 p.m. *Walk-ins welcome* **Zoom available with appointment** ***Appointments preferred to ensure adequate time and attention***
Office Location	2213 LeFrak Hall
Office Phone	301-405-0169
Email	sprice11@umd.edu (best way to reach me for out of classroom inquiries)

Teaching Assistants (TA Office is in 2163 Lefrak Hall unless otherwise noted)

- 0101-0104 – Mia Huffman, mhuffm24@umd.edu, Office Hours: Wednesdays, 1-3 p.m.
- 0105-0108 – Abbey Potter, apotter6@umd.edu, Office Hours: Mondays, 1-3 p.m. in 2220Z LeFrak
- 0201-0204 – Nicole Noguera, nnoguera@umd.edu, Office Hours: Wednesdays, 11-1 p.m. in 2220C LeFrak
- 0205-0208 – Amanda Izes, aizes@umd.edu, Office Hours: Mondays, 12 – 2 p.m.

Course Description:

Criminology is an introductory course in the study of crime and criminal behavior, focusing on the various theories of crime causation that encourage critical thinking about the causes of crime and crime-prevention strategies. This course highlights the causes of crime, criminal behavior systems, societal reaction to crime, and criminological methods of inquiry. This course is divided into four sections: Crime and Criminology, Crime Causation, Crime Causation Revisited, and the Crime Picture. Various topics that will be discussed include, but are not limited to, understanding crime and criminals, Biological,

Psychological, and Sociological theories of crime, crime victimization, and crimes against persons and property.

Course Goals/Objectives:

Students will:

- Learn the vocabulary associated with the development, organization, and implementation of criminological policy and theory;
- Learn the philosophical, theoretical, and empirical concepts important to criminal justice and practice;
- Critically consider the content and source of our knowledge about criminology;
- Apply course material to practical settings and examples;
- Draw from multiple course and outside materials to develop analytic written work;
- Use empirical evidence to evaluate innovations in crime causation;
- Develop informed opinions about crime causation and theory; and
- Continue to develop critical thinking skills.

Required Readings and Materials:

- Schmallegger, F. (2026). *Criminology Today: An Integrative Introduction* (11th ed.). Pearson.
 - A note on editions: I will be using the 11th edition of the textbook. If you choose to use an earlier edition, you risk having out-of-date information. I suggest you use the 11th edition.
- News Articles and Podcasts
 - Occasionally you may also be required to access and read related newspaper articles or websites and listen to online podcasts or watch relevant media, so that we can apply concepts learned in class to current issues. These readings, websites, and audio and video materials will be posted under the appropriate module in ELMS - Canvas and are considered additional material.

Course Requirements:

Assessment of student work will be based on four closed book/note online quizzes in ELMS - Canvas, two in-person exams, an online final exam, a group virtual presentation, discussion activities/class participation, and an APA tutorial and quiz in Canvas. **If it appears students are not reading the required material, in class pop quizzes and written assignments may be utilized.**

ELMS – Canvas: Essential Course Resource

This course utilizes ELMS – Canvas as the primary platform for distributing important course information. The TAs and I will use Canvas to make class announcements, send emails, provide additional reading materials or breaking news, and update your grades. You can access the platform by visiting <http://elms.umd.edu> and logging in with your Directory ID and password.

To stay informed, I strongly encourage you to adjust your individual Canvas settings to receive email notifications whenever new content, such as announcements or updates, is posted. This ensures that you

remain up-to-date with critical course information. It is your responsibility to regularly check Canvas, as you are accountable for any material shared there.

If you encounter any difficulties accessing Canvas, please contact the University of Maryland's support desk at **301-405-1500** for assistance.

Exams/Quizzes: (100 points-Exam 1, Exam 2, and the final Exam/25 points for each quiz)

There will be two in-class exams, an online final exam, and four closed book/note quizzes. The format of the exams and quizzes will be discussed in class, but the exams and quizzes may include multiple choice, true or false, fill in the blank, short answer, or essay questions. Exam 1 and 2 will not be cumulative, but the final exam will be. A brief exam review session will be held before each exam and a study guide will also be provided in advance. Any questions about the exam material need to be emailed to Professor Price by 5:00 p.m. (Eastern Time) the day before the exam.

All quizzes are timed, administered through Canvas, and will be available 24 hours prior to the due date. *If applicable*, please note that some quiz due dates will fall on a Monday, which means the quiz will open on a Sunday. If this occurs, quizzes will be due at 11:59 p.m. on Monday. Please avoid waiting until the last minute to complete the quizzes and note that the timer will continue running once you start. You will only get one attempt to complete the exams and quizzes. It is highly recommended you complete the quizzes and online final exam with minimal distractions and a reliable internet connection as exceptions cannot be made for technological issues. Exams and quizzes not completed by the deadline will receive a zero.

Discussion:

A weekly discussion will be held by one of the teaching assistants (TA) in the course. Please make sure you attend your registered lecture and discussion section (see Testudo), or no credit will be granted for your participation and/or completion of assignments.

- Discussion will **not** be held during the first week of class, so please start attending discussion in week two. Discussion will also **not** be held during exam weeks (Week 7, Week 8 (Spring Break), and 14).
- Participating in discussion is critical to your success in the course and is not a replacement for attending lecture as course material will be presented in a different format than lecture. During your weekly discussions, you will participate in a variety of assignments (this may also include online assignments).
 - Simply attending discussion this semester will not result in a favorable grade as you will not be graded on attendance alone. To receive full credit in discussion, you will be expected to attend class on time, stay for the duration of the entire class, and actively participate in the weekly activities set forth by your TA.
 - Students who are not engaged in class or who engage in disruptive behavior, such as cell phone use, talking, or sleeping during class, will lose points in discussion, per the discretion of the TA.
- All makeup assignments for a missed discussion section, due to an *excused absence*, must be

completed within **one week** of the missed assignment and/or discussion section regardless of whether discussion is held the week after the missed discussion. You will be required to notify Professor Price and your TA in writing **prior** to the start of your registered discussion section with documentation for your excused absence for a makeup assignment to be provided to you. To ensure fairness and consistency for all students, failure to comply with these policies will result in a score of zero for the missed assignment.

- Please review the makeup policy below if you need to miss a discussion class this semester. Thirteen discussion participation assignments (5 points each) will be offered. Your lowest discussion score will be dropped automatically, and your discussion grade will be based on the remaining twelve assignments (60 points total). Your TA will provide you with additional information on their discussion expectations.

APA-7th edition Tutorial/Quiz: (10 points)

Students are required to take the on-line UMD APA Style tutorial found in Module Week 3 in Canvas. Please take the tutorial and complete the quiz. This tutorial is to help you refresh on APA for any writing assignments during discussion or for future classes. You may take the quiz as many times as you want, up until the due date, in order to achieve the full 10 points. **The APA Tutorial must be taken by February 11, 2026 at 10:00 a.m. for sections 0201-0208 and 12:00 p.m. for sections 0101-0108 . No make-up will be permitted.**

Group virtual current event presentation: (30 points)

This group (consisting of 3-4 students depending on discussion size) presentation will consist of researching on a current event (occurring in the United States within the last 12 months) by selecting a, but not limited to, newspaper article, news/video clip, podcast or criminal justice personnel interview. The topic must be relevant to the assigned subject. Chapters will be assigned the third week of classes and the list of assigned chapters will then be posted in Canvas.

- For example, the groups assigned to research on a current event pertaining to Ch. 4 (Biosocial Theories, Body Chemistry, and Neurocriminology), will present (audio and video) on this topic in some capacity. Any topic discussed within this chapter would qualify, but it must be relevant to the assigned chapter.
- Keep in mind, if the original event happened more than 12 months ago (from due date), but a recent event occurred within the past 12 months, this current event will still qualify. Please be sure to **clearly** state this in your presentation and provide the most recent source.

Each group will record their presentation **with audio and video** and provide some type of visual aid (PowerPoint, Google slides, etc.). I recommend using Zoom to complete this assignment as it is user friendly and free to all students. Each student must upload their presentation materials in Canvas before class on **May 6, 2026**. Each group is allotted **five to seven minutes** to present their current event. Please do your best to stay within this time frame. Points will be deducted for going under the 5 minute-mark. Each student within their group **must** submit their presentations (article, PowerPoint slides, Google slides, etc.) by the deadline by dropping the material in the current event presentation drop box in Canvas (**BY 10:00 A.M. for sections 0201-0208 or BY 12:00 P.M. for sections 0101-0108**). This shows your contribution to the group presentation. Students who forget to upload their group's presentation will lose 2 points. Please review the grading rubric in Canvas to use as a guide. Please see the current event presentation tips and rubric in Canvas for more details.

Collaboration is key to the success of this group assignment. Please work together as a cohesive team to complete the project. All members of the group will receive the same grade for the assignment. If challenges arise and a team member is not contributing to the presentation, please make every effort to resolve the issue within your group. Open communication and mutual support are encouraged. If your efforts to address the situation are unsuccessful, please notify Professor Price through Canvas as soon as possible, so I can assist in resolving the matter.

Attendance:

Participation for discussion is central to this course. If you are not present, you cannot participate in discussion activities. Furthermore, a fair percentage of the material presented in class is not directly covered in the readings. Students may miss lectures without notifying Professor Price, as attendance is not taken. However, if you are absent from class, you remain responsible for the course material and announcements for that day. Your classmates are your best resource for gathering missed course material as I nor your TA post our lectures or lecture notes. Once you have obtained the lecture notes, I am happy to go over any questions you have during my office hours. Poor participation will cause your grade to be lowered and roll call will be taken during each discussion session. Keep in mind, any student absent more than three (3) hours of total class time this semester could be considered excessively absent. Please see the UMD Attendance Policy for further information, <https://policies.umd.edu/student-affairs/university-of-maryland-policy-on-excused-absence>. At the end of the semester, **participation** shall be factored into the final grade.

If frequent absenteeism (3 full classes or more) results because of work, personal issues, or an illness, you should consider not taking this course until a time when it will be more convenient for you to attend classes on a regular basis. This policy is necessary, given the emphasis on participation.

Notes on Course Requirements:

Late Assignments, Missed Exams, Quizzes, and Discussions: Assignments, exams, quizzes, and discussion assignments must be turned in the day they are due. Only in circumstances of **absolute necessity** (funeral, hospitalization, illness of the student or an immediate family member, car accident, medical condition, subpoenaed for court, military duty, religious observances, college athletic game, etc.) will late assignments be accepted. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, or simply “I forgot” or “I overslept”, etc. **do not** qualify as excused absences. The late assignments *may* receive reduced credit at my discretion, depending on the situation. When this occurs, you **must** notify Professor Price and your TA **before** you miss the assignment/exam for a makeup to be scheduled to the best of your ability. Once you contact us via Canvas email, you can then begin gathering your documentation while we work on rescheduling options. If you know in advance that you will be absent for an exam or discussion class, with an approved absence (you must notify us at least **one week** prior to the due date), you may be expected to take the exam or turn in the assignment prior to the due date.

- Students may, one time per course per semester, provide a self-signed excuse, which can be found in Canvas under the miscellaneous module, as documentation of a *medically necessitated* absence from a single class that does **not** coincide with a major graded assessment or assignment due date. Again, for all other medically necessitated absences, students must provide verifiable

documentation from a physician, upon request of the course instructor. If a student is found providing false information, a referral will be made to the Office of Student Conduct and may result in disciplinary action.

- If you miss a lecture, it is your responsibility to keep up with the required readings. Although lecture notes will **not** be shared or posted online, feel free to obtain lecture notes from a classmate upon your return and refer to the tentative course schedule for a reference. Any reasons for missing class that are not outlined above will not excuse you from missing a deadline.
- All assignments are graded based on the initial submission, and no resubmissions will be accepted to improve grades or earn partial credit. It is essential to ensure that the work you submit represents your best and final effort. Similarly, retakes of exams are not permitted under any circumstances. Please take the time to carefully review and prepare your work and study thoroughly for exams, as all assessments provide a single opportunity to demonstrate your understanding and mastery of the material.
- Please note: missed exams and quizzes may be in a different format, to also include fill-in-the blank, short-answer or essay format. Also, I reserve the right to ask for documentation in order to approve the make-up assignments and/or exams and quizzes. Please see the examination policy for further details.
- Religious Observances and Athletes→ if you are unable to attend class or discussion or take an exam due to a known religious observance or athletic obligation, you will need to discuss this with Professor Price and your TA and submit the necessary documentation (signed religious letter, university athletic travel schedule, etc.) to excuse your absence **no later than February 16, 2026**. Failure to notify me by this date will result in receiving a zero for the missed exam/assignment if you miss class. It is your responsibility to arrange an alternative date to complete exams/discussions/assignments **prior** to the missed class regardless if you handed in your religious observance letter or athletic travel schedule!

Tentative Course Schedule:

Week:	#	Date:	Topic & Reading Assignments:
Week 1	1	Mon, Jan 26	Intro to the class → <i>no discussion for week 1</i>
	2	Wed, Jan 28	Ch. 1: What is Criminology
Week 2	3	Mon, Feb 2	Ch. 2: Where Do Theories Come From?
	4	Wed, Feb 4	Ch. 3: Early Theories of Crime—Historical Perspectives
Week 3	5	Mon, Feb 9	Ch. 3 continued
	6	Wed, Feb 11	**APA tutorial/quiz due in Canvas** Finish Ch. 3/ Review for Quiz 1
Week 4	7	Mon, Feb 16	***Quiz 1 (Chapters 1-3) in Canvas*** due at 11:59 p.m. Ch. 4: Biosocial Theories, Body Chemistry, and Neurocriminology—Interaction Is Key
	8	Wed, Feb 18	Chapter 4 continued

Week 5	9	Mon, Feb 23	Finish Ch. 4
	10	Wed, Feb 25	Ch. 5: Psychological and Psychiatric Foundations of Criminal Behavior
Week 6	11	Mon, Mar 2	Ch. 5 continued
	12	Wed, Mar 4	Finish Ch. 5 – Serial Killers/Review for Quiz 2
Week 7	13	Mon, Mar 9	***Quiz 2 (Chapters 4-5) in Canvas*** due at 11:59 p.m. Review for Exam 1
	14	Wed, Mar 11	*****In class Exam 1 (Ch. 1-5)***** → no discussion for week 7
Week 8	15	Mon, Mar 16	*****SPRING BREAK – NO CLASS*****
	16	Wed, Mar 18	*****SPRING BREAK – NO CLASS*****
Week 9	17	Mon, Mar 23	Ch. 6: Social Structure Theories
	18	Wed, Mar 25	Finish Ch. 6
Week 10	19	Mon, Mar 30	Ch. 7: Theories of Social Process and Social Development
	20	Wed, April 1	Ch. 7 continued
Week 11	21	Mon, April 6	<i>In Class Activity - Ch. 7</i>
	22	Wed, April 8	Ch. 8: Social Conflict Theories/Review for Quiz 3
Week 12	23	Mon, April 13	***Quiz 3 (Chapters 6-8) in Canvas*** due at 11:59 p.m. Ch. 9: Criminal Victimization
	24	Wed, April 15	Ch. 10: Crimes Against Persons
Week 13	25	Mon, April 20	Finish Ch. 10
	26	Wed, April 22	Ch. 11: Crimes Against Property/Review for Quiz 4
Week 14	27	Mon, April 27	***Quiz 4 (Chapters 9-11) in Canvas*** due at 11:59 p.m. Review for Exam 2
	28	Wed, April 29	*****Exam 2 (Chapters 6-11) in class***** → no discussion for week 14
Week 15	29	Mon, May 4	Overview of Ch. 1-11
	30	Wed, May 6	***Group Presentation Recordings Due in Canvas*** Finish Overview of Ch. 1-11
Finals Week		TBD: <i>Mon, May 18</i> <i>Fri, May 15</i>	****Online Final Exam → to be taken at home**** 0201-0208 → 10:30 a.m. – 12:30 p.m. ET (10 a.m. class) 0101-0108 → 10:30 a.m. – 12:30 p.m. ET (12 p.m. class)

****Note:** This is a tentative schedule, and subject to change as necessary – monitor the course ELMS page for current deadlines. In the unlikely event of a prolonged university closing, or an extended absence from the university, adjustments to the course schedule, deadlines, and assignments will be made based on the duration of the closing and the specific dates missed. Readings should be completed before each class.

Grading System:

			≈Weighted %
APA tutorial/quiz	10	2%
<u>Exams/Quizzes/Projects</u>			
Four Quizzes (25 pts each)	100	20%
Exam 1	100	20%
Exam 2	100	20%
Final Exam	100	20%
<u>Classwork</u>			
Discussion Participation	60	12%
Group Current Event Presentation	30	6%
TOTAL POINTS	500	

As noted above, students may earn up to **500** points for this course,

distributed in the above chart. The four quizzes (4x25 points) and the three exams Exam 1, 2, and the final exam (100 points) may consist of multiple choice, fill in the blank, true or false or short answer. **Please note that students may earn up to 10 points of extra credit throughout the semester.** Students must be present in class to earn these points.

Course Grading Scale:

A+	97 - 100%
A	93 - 96%
A-	90 - 92%
B+	87 - 89%
B	83 - 86%
B-	80 - 82%
C+	77 - 79%
C	73 - 76%
C-	70 - 72%
D+	67 - 69%
D	63 - 66%
D-	60 - 62%
F	Below 60%

****Please note:** Grades in this course are determined based on the work you submit and the standards outlined in the syllabus. As such, I do not round up or curve grades. To ensure fairness and equity for all students, I adhere strictly to these policies. This approach is also why I provide opportunities for extra credit *during* the course, which is worth more than a .5% threshold bump for final grades. Requests to adjust final grades that are not reflective of your earned performance will not be considered. I appreciate your understanding and your commitment to doing your best in this course.

Classroom Etiquette:

Remember, every professor and TA has their own unique teaching style, policies, and approach to content delivery. This introductory course is structured to include lectures led by Professor Price and discussion sessions facilitated by your TAs. Each component is designed to enhance your understanding of the

material in unique ways.

Lectures will provide a comprehensive foundation on the chapter material. As the primary focus is on delivering essential content, opportunities for engagement during lectures may be limited. Discussion sessions are conducted in smaller groups, allowing for more interaction and active participation. These sessions are an excellent opportunity to clarify content, engage with the material, and discuss topics in-depth. Students are required to follow both the professor's and TAs' classroom policies to ensure a respectful and productive learning environment.

Therefore, please plan to arrive a few minutes early and to remain until class is dismissed to avoid disrupting class discussions or your classmates' concentration.

- All electronic devices must be turned to **silent** when in class.
- No cell phones may be used in class, unless authorized.
- Texting in class is not allowed. If you need to communicate with someone during class due to an emergency, simply excuse yourself to do so outside the room.
- I will allow laptops in the classroom, but **ONLY** to assist you in notetaking or to access the text. If I or the TAs find that the student is using their laptop for other means, we reserve the right to restrict you from using it in my classroom.
- I **do not** allow recording devices in my classroom unless you have proper authorization to do so.
- I also **do not** allow the student to take pictures of my PowerPoint slides. The student is expected to take notes by hand or use their laptop. If you are having trouble taking notes, it is best to ask one of your peers for assistance prior to the class. There are also services through the disability office that can offer note-taking assistance if needed.
- I should not have to say this, but do not vape/smoke in class!

You are expected to read the assigned readings as a preparation for each class. Please keep in mind that class is conducted at university level meaning students should not expect the professor or TAs to cover **ALL** of the material contained in the text nor all of the assigned readings. The purpose of those assigned readings is to provide the foundation necessary for the student to understand the material and participate in classroom discussions in a knowledgeable and productive manner. *Accordingly, examinations may include material drawn from the assigned readings that is not explicitly covered during class meetings.*

Friendly Reminders:

CRIMINAL JUSTICE IS A SUBJECT THAT DISCUSSES A LOT OF SENSITIVE INFORMATION:

- Sexual assault and rape, race, religion, stereotyping, racial profiling, death penalty, victims/survivors, corruption, politics, etc.

This course explores crime and the individuals involved in it. By its very nature, this subject often entails discussions of trauma and traumatic events. While it is impossible to predict how certain topics may affect individuals, I recognize that many students may have personal experiences with trauma related to crime or the criminal justice system. As such, some of the material covered in this course may be challenging or distressing.

If you find yourself struggling with any of the course materials, please prioritize your self-care. You are encouraged to pause your engagement with the material, whether it's a book, article, or discussion, until you feel ready to continue. If you would like to discuss your concerns, I am available during office hours and can help connect you with a specialist or appropriate resources for additional support. However,

please note that University policy requires me to report certain information if specific crimes have occurred on campus.

For additional confidential support, the following resources are available:

- **UMD CARE Office:** 301.314.2222
- **UMD Counseling Center:** 301.314.7651
- **UMD Mental Health Service:** 301.314.8106

If you are in crisis—feeling at risk of harming yourself or others, or experiencing a mental health emergency—please call 911 or visit the nearest emergency room.

In addition, please keep an open mind, but be respectful when listening and discussing a topic. **Any** misconduct will **not** be tolerated. However, please respectfully speak up and voice your opinion. We may be able to learn from you!

- Don't talk over each other
- Open Discussion class→ more discussion the better and the TAs will appreciate this!
 - If you don't like talking now you will by the end of this class
- As university learners, I expect you to share your experiences and knowledge with your peers in course discussions respectfully.
- As university learners, I expect active participation and commitment to your learning experience.
- As university learners, I expect you to communicate professionally with me about your progress in this course.
- As university learners, I know you expect prompt and qualitative feedback that will foster learning. I and your TA will make every effort to provide timely feedback on course assignments. I define "timely" as within two weeks of the assignment deadline. Discussion participation will be graded weekly.
- As university learners, I know you expect to apply what you are learning in your personal and professional lives.

As university learners you should be fully aware of how to write using APA, when applicable. The APA tutorial and quiz will also help you become more familiar with this writing style for this and future classes. I have provided a few helpful tips below for you to attempt to achieve the maximum points on any writing assignment:

- Use Times New Roman 12-point font
- Use a title page for papers
- Have a sufficient introduction, body, and conclusion
- When using quotes, please include the page number(s), Ex. (Price, 2018, p. 1 or pp. 1-5)
- When using 40 or more words you need to use block formatting
- Make sure your references are in alphabetical order
- DO NOT use Wiki, it is NOT a scholarly source
- Avoid writing in first person for papers. First person is acceptable if you are writing a research paper based on your personal research you conducted.
- Avoid back-to-back quotes. I want to hear your voice. Please keep in mind that in a paragraph (5-10 sentences) there should only be 1-2 quotations. Your paper should be a balance of your *informed* opinion supported with factual information.

- DO NOT plagiarize! Using a former paper from another class (dovetailing) is considered plagiarism. DO NOT TRY IT!
- Another helpful website for APA tips would be: <https://owl.purdue.edu/>

Email:

Please check the course website and email via Canvas regularly for announcements and emails regarding this class. Your UMD email account (through Canvas) will be used for course communication. If you do not use this email account regularly, be sure to set it up such that you will receive these messages one way or another. If you don't anticipate checking your Canvas course mail regularly, you can set it up so that course emails also appear in your UMD email account. You are responsible for any information (changes to the course schedule, clarifications of assignments, etc.) that is distributed through this venue. If I have an emergency, I will notify you as soon as possible through this system. Please check it on a regular basis.

The best way to get a hold of me would be by **Canvas email**. However, if you prefer to see me in person, please make an appointment via email or visit office hours. Keep in mind if you do not make an appointment, you may have a longer wait time than you expect. A good rule of thumb is: if the question or comment you have is more than 4 sentences, it probably should be asked in person. **When you are emailing me, please be sure to email through Canvas for any class questions.** I get a lot of emails and I want to make sure I am responding to the correct student for the correct class.

Please be professional in all communication and provide detailed content. Specifically, please avoid writing in the form of texting or instant messaging and in all class related emails, please address the person to whom it is sent and sign your name. I strive to respond to emails received during regular business hours (Monday–Friday, 9:00 a.m.–5:00 p.m.) on the same day whenever possible. Please note that I do not respond to emails over weekends or on holidays; in such cases, you can expect a response by 5:00 p.m. on the next business day. If you do not receive a reply within 48 hours of the anticipated response time, kindly resend your email.

Before reaching out, I encourage you to review the syllabus and Canvas announcements to see if your question has already been addressed (e.g., "What chapter are we assigned to read for a specific date?"). This will ensure efficient communication and timely responses to your inquiries. Know that the usual maintenance period for Canvas may be between 5:00 – 7:00 A.M. During that time, Canvas may not be available.

Examination Policy:

Examinations are an essential component of this course and are designed to assess your understanding of the material covered. To maintain fairness and uphold the integrity of the examination process, the following policies will apply:

No make-up tests or quizzes will be given unless I and your assigned TA have been notified **prior** (to the best of their ability depending on the circumstances) to the exam/assignment being administered and only in circumstances of **absolute necessity** (funeral, hospitalization, illness of the student or immediate family member, car accident, medical condition, subpoenaed for court, military duty, religious observances, college athletic game, etc.) will a make-up exam/quiz be given. I reserve the right to ask for documentation in order to approve the make-up exam or quiz. Changes in employment schedules, personal travel, traffic/transit problems, miscalculating due dates, or simply "I forgot" or "I overslept", etc. **do not** qualify as excused absences.

If you miss an exam and notify Professor Price and the TA after the start of the exam, you will **NOT** be able to reschedule the exam, depending on the circumstances. Any questions about the exam material need to be emailed to me by 5:00 p.m. (ET) the day before the exam or reach out to your TA by their deadlines.

Students are expected to arrive on time for all scheduled examinations. Arriving late not only disrupts the testing environment, but also affects your ability to complete the exam within the allotted time.

- If you arrive after the examination has started and a student has already submitted their exam, you will **not** be permitted to take the exam. It is crucial to arrive early to ensure you can participate.
- If you arrive within 20 minutes of the start time and no one submitted their completed exam, yet, you may still take the exam; however, no additional time will be granted. For example, in a 50-minute class, arriving 20 minutes late will leave you with only 30 minutes to complete the exam.
- Students should account for potential delays, such as traffic or parking, and plan to arrive early. Being prepared and punctual reflects a professional attitude that will benefit you in both academic and professional settings.

Make-up quizzes/exams will be in a different format, and may also include fill-in-the blank, short-answer, and essay format, and given at the *end* of the semester. Also, I reserve the right to ask for documentation in order to approve the make-up assignments and/or exams and quizzes. Some things to keep in mind:

- Do not leave the room when an exam is being administered.
- Please go to the bathroom *before* the exam.
- Turn your phones on silent and store them away.
- Everything should be off your desk, except your writing utensil and the exam material.
- Bags, purses, bookbags, laptops, etc. should be closed and placed on the floor.
- Hats must be removed or turned around, and hoods must be taken off during the examination.
- The use of headphones or earbuds is strictly prohibited during the exam. Do not search on your smartwatch or watches with internet capabilities during the exam.
- The TAs and I will be monitoring the exam. Cheating will not be tolerated! Any misconduct will result in a zero and you will be referred to the Office of Student Conduct. Do yourself a favor, **DO NOT TRY IT!**
- ***All students → who are schedule for more than three exams in one day can request an accommodation.

Policies and Resources for Undergraduate Courses:

It is our shared responsibility to know and abide by the University of Maryland's policies <https://www.ugst.umd.edu/courserelatedpolicies.html> that relate to all courses, which include topics like:

- Academic integrity
- Grade disputes
- Accessibility, accommodations, and resources
- Notice of Mandatory reporting
- University-Wide Emergency
- Copyright and intellectual property

Please visit www.ugst.umd.edu/courserelatedpolicies.html for the Office of Undergraduate Studies' full list of campus-wide policies and follow up with me if you have questions.

Academic Integrity Policy:

Academic integrity is the pursuit of scholarly activity in an open, honest, and responsible manner. An environment of academic integrity is necessary in order to respect oneself and others and to maintain a civil community. Academic integrity is a basic guiding principle for all academic activity at the University of Maryland, and all members of the University community are expected to not engage in or tolerate acts of falsification, misrepresentation, or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.

Such acts of dishonesty include cheating or copying, plagiarizing, self-plagiarizing (for example: handing in a previously submitted paper), submitting another persons' work as one's own, using Internet sources without citation, fabricating field data or citations, "ghosting" (taking or having another student take an exam), stealing examinations, tampering with the academic work of another student, facilitating other students' acts of academic dishonesty, etc. Students charged with a breach of academic integrity will receive due process and, if the charge is found valid, academic sanctions may range, depending on the severity of the offense, from a grade of "F" for the assignment to a grade of "F" for the course.

The University's Code of Academic Integrity is designed to ensure that the principles of academic honesty and integrity are upheld. In accordance with this code, the University of Maryland does not tolerate academic dishonesty. Please ensure that you fully understand this code and its implications because all acts of academic dishonesty will be dealt with in accordance with the provisions of this code. All students are expected to adhere to this Code. It is your responsibility to read it and know what it says, so you can start your professional life on the right path. **As future professionals, your commitment to high ethical standards and honesty begins with your time at the University of Maryland.**

It is important to note that course assistance websites, such as Course Hero, or AI generated content are not permitted sources, unless the instructor explicitly gives permission. Material taken or copied from these sites can be deemed unauthorized material and a violation of academic integrity. These sites offer information that might be inaccurate or biased and most importantly, relying on restricted sources will hamper your learning process, particularly the critical thinking steps necessary for college-level assignments.

Additionally, students may naturally choose to use online forums for course-wide discussions (e.g., Group lists or chats) to discuss concepts in the course. However, collaboration on graded assignments is strictly prohibited unless otherwise stated. Examples of prohibited collaboration include: asking classmates for answers on quizzes or exams, asking for access codes to clicker polls, etc. Please visit the [Office of Undergraduate Studies' full list of campus-wide policies](http://www.ugst.umd.edu/courserelatedpolicies.html) and reach out if you have questions.

Plagiarism:

Derived from the Latin word Plagiarium, plagiarism is defined by Alexander Lindly as "The false assumption of authorship: the wrongful act of taking the product of another person's mind and presenting it as one's own." (Plagiarism and Originality. New York: Harper, 1952, p. 2). Plagiarism may take the form of repeating another's sentences as your own, adopting a particularly apt phrase as your own,

paraphrasing someone else's argument as your own, or even presenting someone else's line of thinking in the development of a thesis as though it were your own. In short, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from another. Although a writer may use another person's words and thoughts, they must be acknowledged as such.

Plagiarism is cheating. Any student caught plagiarizing the work of another will, at the very least, receive an "F" for the course, and could lead to expulsion from the University. Your attention is again directed to the "Academic Integrity" policy with regards to this important topic.

Plagiarism is considered to be any one or more of the following:

- 1) Extracting any sentence from another text without quotation marks and a supporting citation.
- 2) Extracting a portion of any sentence from another text without enclosing it in quotation marks and a supporting citation.
- 3) "Cut-&-Paste" or "Mosaic" plagiarism occurs when a student eliminates or adds one or two words to an existing sentence or abbreviates a compound sentence. (For example, the first of the three following sentences is the original in a text, and it appears as a properly cited quotation. Those that follow the first sentence would be considered "cut-and-paste" plagiarism. "The German sociologist Max Weber, although best known to students of public administration for his analysis of rational bureaucracy, has had a broad impact on the social sciences" (Denhardt, 1993, p. 30). "It has been said that Max Weber, although best known to students of public administration for his analysis of rational bureaucracy, has had a broad impact on the social sciences." "The German sociologist Max Weber has had a broad impact on the social sciences."
- 4) Also considered under this title is any paper submitted in which the cited material is not designated by quotation marks in the text of the paper. It has been my experience that authors of such papers are attempting to shield themselves under a mantle that has come to be known in political circles as "Plausible Deniability." In short, "I didn't know what I was doing was wrong." Now you know!

5) The rule of thumb for this course is, if you use four or more of the original words of an author, then they must be enclosed by quotation marks and a proper citation with page number must accompany their use.

Keep in mind: one of the most common forms of academic integrity occurs when authors type in lines of text from a source without putting them inside quotations or without providing the original author's name and date of publication. Even changing only a few words means this is still plagiarism. It is best to read a passage, remove it from sight, and then paraphrase what you read (put it in your own words).

Grade Disputes:

If you have questions or concerns about your grade(s) and believe I should review them, you must submit a written request over email that describes your concern in detail within **one week** after grades for the relevant assignment have been posted. If your concern is regarding a discussion grade, I strongly encourage you to reach out to your TA *first* via email, prior to reaching out to Professor Price. Again, all requests must be submitted within **one week** after grades for the relevant assignment have been posted.

Where to Get Extra Help:

If you miss a lecture, it is your responsibility to keep up with the required readings as lecture notes will not be shared after class or posted online. Other students in the class are a great resource. Exchange phone numbers/email addresses the first week of classes, form study groups, share class notes since you may have missed parts others did not, and ask each other questions. Also, do not hesitate to contact Professor Price and/or your assigned TA through Canvas. For further assistance, please refer to the mental health and disability services section.

Mental Health:

“At the University of Maryland, we are a community dedicated to supporting our own mental health and each other. Prioritizing your mental health is essential for your academic success and personal well-being. Use [this website \(https://mentalhealth.umd.edu/\)](https://mentalhealth.umd.edu/) to find mental health and wellness resources available to our Terp community on a variety of topics, including crisis support, counseling, academics, wellness, and connection. We encourage you to bookmark the website for yourself and to share it with others in need. Remember, seeking help is a sign of strength, and there are many resources available to support you during challenging times.” The Counseling Center is available 24/7, including holidays at 301-314-7651.

In addition to taking care of your mental health, I encourage you to stay on top of your attendance. Regular participation for discussion is crucial for your success in this course. If you must miss discussion or an in-class assignment (exam), please remember to follow my attendance policy by emailing both me, through ELMS-Canvas, and your TA **before** the start of class. In your email, provide a brief explanation for your absence, and be sure to attach any necessary documentation as soon as possible **after** contacting us. Communication and accountability are key to staying on track and making the most of your learning experience.

Disability Services:

Welcome to disability services at UMD!

UMD welcomes students with disabilities into the University’s educational programs. The University of Maryland is committed to creating and maintaining a welcoming and inclusive educational, working, and living environment for people of all abilities. The University of Maryland is also committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the University, or be subjected to discrimination. The [**Accessibility & Disability Service \(ADS\)**](#) provides reasonable accommodations to qualified individuals to provide equal access to services, programs and activities. ADS cannot assist retroactively, so it is generally best to request accommodations several weeks before the semester begins or as soon as a disability becomes known. **Any student who needs accommodations should contact me as soon as possible, so that I have sufficient time to make arrangements.**

For assistance in obtaining an accommodation, contact Accessibility and Disability Service at 301-314-7682, or email them at adsfrontdesk@umd.edu. Information about [**sharing your accommodations with instructors, note taking assistance**](#) and more is available from the [**Counseling Center**](#).

Student Resources and Services

Taking personal responsibility for your own learning means acknowledging when your performance does not match your goals and doing something about it. I hope you will come talk to me so that I can help you find the right approach to success in this course, and I encourage you to visit [UMD's Student Academic Support Services website](#) to learn more about the wide range of campus resources available to you.

In particular, everyone can use some help sharpening their communication skills (and improving their grade) by visiting [UMD's Writing Center](#) and schedule an appointment with the campus Writing Center.

You should also know there are a wide range of resources to support you with whatever you might need ([UMD's Student Resources and Services website](#) may help). If you feel it would be helpful to have someone to talk to, visit [UMD's Counseling Center](#) or [one of the many other mental health resources on campus](#).

Once you have been approved for accommodations, you will be provided with an accommodation letter to share with your instructors as early in the semester as possible. An updated letter should be obtained each semester.

***Please note: It is your responsibility to discuss with me your accommodations **as soon as possible, but no later than February 11th (first quiz is due February 16th)**. This can be achieved during office hours in person or via Zoom. Do not assume I received your accommodation letter and I do not have questions. I am not able to accommodate students who are not registered with ADS or who do not provide me with documentation that has been reviewed by ADS. ADS students who are requesting to take their exams at the ADS testing office in Shoemaker Hall need to make arrangements to do so through the ADS website at least **one week** prior to the exam; failure to do so will mean that the student must take the exam with the rest of the class. Any student taking an exam at the ADS office is expected to take the exam on the same day and at the same time starting time as the rest of the class. If you feel that you are unable to take the exam at the same day due to a scheduling conflict (another class), you must discuss this with me prior to submitting your request to the ADS testing office and submit documentation of your conflict. Also, I welcome friendly Canvas email reminders on needing time adjustments on your online quizzes, for example. Open communication is the key, so be sure to schedule a time to meet with me via Canvas email as soon as you receive your accommodation letter.

Notice of Mandatory Reporting:

As a faculty member, I am designated as a "Responsible University Employee," and I must report all disclosures of sexual assault, sexual harassment, interpersonal violence, and stalking to UMD's Title IX Coordinator per University Policy on Sexual Harassment and Other Sexual Misconduct. If you wish to speak with someone confidentially, please contact one of UMD's confidential resources, such as CARE to Stop Violence (located on the Ground Floor of the Health Center) at 301-741-3442 or the Counseling Center (located at the Shoemaker Building) at 301-314-7651. You may also seek assistance or supportive measures from UMD's Title IX Coordinator by calling 301-405-1142, or emailing titleIXcoordinator@umd.edu. To view further information on the above, please visit the [Office of Civil Rights and Sexual Misconduct's](#) website at ocrsm.umd.edu.

In the Event of a University-Wide Emergency:

On occasion, the university may have a delayed opening or be closed due to inclement weather. Please make sure you check our ELMS-Canvas page for any updates on assignment due dates on these dates.

Emergency Procedures Statement:

Faculty, staff, and students may need to evacuate campus buildings for several reasons (fire or alarm activation, discovery of a suspicious object, etc.). The following points provide *guidance* on emergency evacuations:

- Be familiar with evacuation maps posted within the building. Know the location of at least two exits and the corresponding evacuation routes from the classroom.
- Exit the building as quickly and calmly as possible using the nearest safe exit if prompted to do so. Do not use any elevators.
- Move to the building's "Designated Meeting Site", or another safe location outside the building.
- Do not re-enter the building until you have been instructed to do so by public safety officials. The silencing of alarms does not necessarily mean that the emergency is over.

Any student who may require assistance when evacuating the building should notify the instructor so that arrangements can be made to ensure their safety during an emergency.

Copyright and Intellectual Property:

Class lectures and other course materials are copyrighted and may not be reproduced for anything other than your personal use in this course without the permission of the course instructor. Course materials are the property of the course instructor and you should NOT sell them, do not post them on a website, do not take pictures or screenshots of them, and do not record them without documented permission from the course instructor. Be aware that copyright infringements may be referred to the Office of Student Conduct and considered a violation under Part 9(k).

Participation Rubric:

Level 1 Participation (Beginner)	<ul style="list-style-type: none"> • Little or no advance preparation • Allow others set and pursue the agenda • Observes passively and says little or nothing • Responds to questions • Attendance record is haphazard and inconsistent; may be absent or late without notice
Level 2 Participation (Novice)	<ul style="list-style-type: none"> • Moderately prepared in advance • Takes some part in setting group goals and agendas • Participates in discussions, letting others provide the direction • Occasionally introduces information or asks questions • If likely to be absent or late, informs others ahead of time and arranges to cover own responsibilities
Level 3 Participation (Proficient)	<ul style="list-style-type: none"> • Well prepared in advance • Takes a large part in setting group goals and agendas • Actively participates in discussion and asks questions • Listens actively and shows understanding by paraphrasing or by acknowledging and building on others' ideas • Volunteers willingly and carries own share of the group's responsibilities
Level 4 Participation (Advanced)	<ul style="list-style-type: none"> • All of the markers of proficient participation, plus: • Draws out ideas or concerns of others, especially those who have said

	little <ul style="list-style-type: none"> • Re-visits issues or ideas that need more attention • Helps the group stay on track • Summarizes group decisions and action assignments
Accessed online December 30, 2009 at http://manoa.hawaii.edu/assessment/resources/rubricbank.htm and adapted. Original adapted from Bowling Green University http://www.bgsu.edu/offices/provost/Assessment/Particip.htm	

**In combination of completing discussion activities*

Covid-19 Policy and Guidelines:

- Students are expected to always comply with current university masking policies in the classroom as they may change.
- I may ask people to wear masks in my private office spaces or I may wear a mask in the classroom for safety precautions.
- Remember, if you have Covid, please adhere to your doctor's and the university's recommendation to alleviate the spread of this virus.