



## Course Grading:

Your grade will be based upon three exams and 7 assignments, four of which will include statistical programming with **IBM SPSS**. Each exam will count 20% toward your final grade, the assignments will be worth a total of 40%).

The exams will cover material from the lectures, class discussions, assigned readings from the textbook, handouts, and files found on our class Canvas site. Approximately 2/3 of the exam questions come from lecture and class discussions and the remaining 1/3 come from the textbook. Exams will not be cumulative. I have a very strict policy concerning makeup exams. Exams must be taken on the assigned day unless you have presented a valid, written excuse (such as a doctor's note or a police report or summons) before the exam and made arrangements to take a makeup. Health center notes are not valid excuses! Under no circumstances will oversleeping, car trouble, or health problems (without a doctor's note) be grounds for a makeup. Dr. Lehman reserves the right to change the format of the makeup exam or quiz if he so wishes.

All assignments are due by the end of class on the due date (see our weekly schedule on pages 4 and 5). If you choose to work on your assignment rather than attend class, (this is not recommended), it still must be uploaded by the end of class or it will not be accepted. Assignments may NOT be submitted via email without prior permission from Dr. Lehman. While it is perfectly acceptable to get help on these assignments from Dr. Lehman or our TA(s), each student must complete his or her own assignments. **LATE ASSIGNMENTS WILL NOT BE ACCEPTED!!!** There will be no makeup assignments unless you have made arrangements with Dr. Lehman before the assignment is due.

There will be no curve--final grades will be assigned based on the following scale:

A+	= 97.00% - 100%	A	= 93.00% - 96.99%	A-	= 90.00% - 92.99%
B+	= 87.00% - 89.99%	B	= 83.00% - 86.99%	B-	= 80.00% - 82.99%
C+	= 77.00% - 79.99%	C	= 73.00% - 76.99%	C-	= 70.00% - 72.99%
D+	= 67.00% - 69.99%	D	= 63.00% - 66.99%	D-	= 60.00% - 62.99%
		F	= <60.00%		

## Attendance Policy

Under this policy, instructors are expected to accept as an excused absence a self-signed note from a student who has missed a single lecture, recitation, or laboratory, attesting to the date of the illness. This note must also contain an acknowledgement by the student that the information is true and correct and that providing false information is prohibited under the Code of Student Conduct. The student is also obligated to make a reasonable attempt to inform the instructor of his/her illness in advance. A student is allowed only ONE self-signed note per class for the semester. Please note that this situation does NOT apply to Major Scheduled Graded Events (exams, assignments, etc.).

## Academic Integrity

Academic dishonesty will absolutely not be tolerated. Academic dishonesty encompasses the traditional behaviors such as cheating on exams and assignments, giving false statements, etc., but also includes activities such as illicit possession of previous semester's exams and/or computer assignments. All students are required to sign the Honor Pledge on each exam and computer assignment.

## Computer Lab and Computer Assignments

During the week of Tuesday, September 27<sup>th</sup> and Thursday, September 29<sup>th</sup> we will meet in the basement computer lab in LeFrak Hall, Lab #2 (0227). Each student will be assigned a day (either Tuesday or Thursday) and a time to receive an orientation to computing with **IBM SPSS** [Statistical Package for the Social Sciences]. It is strongly recommended that you save electronic copies of all of your computer output as backup. The best way to do this is to use a flash memory drive. All class assignments will be available through our ELMS page.

## Copyrights

The lectures I give in this class and the course materials I have created are protected by federal copyright law as my original works. You are permitted to take notes from the lectures and to use course materials throughout the semester. You may not record, reproduce, or distribute my lectures/notes/assignments for any commercial purpose without my written consent. Persons who sell or distribute copies (or modified copies) of my course materials, possess commercial copies of my notes (i.e. Terpnotes), or assist another person or entity in selling or distributing those materials may be considered in violation of the University Code of Student Conduct, Part 9(k).

## Disability Support

I will make every effort to accommodate students who are registered with the Disability Support Services (DSS) office and who provide me with a University of Maryland DSS Accommodation form. This form must be presented to me no later than September 15<sup>th</sup>. I am not able to accommodate students who are not registered with DSS or who do not provide me with documentation that has been reviewed by DSS by September 15<sup>th</sup>. DSS students who are requesting to take their exams at the DSS Center need to provide me with a testing form for each exam that must be turned in to me no later than 1 week prior to each exam. The student is expected to take the exam at the same time as the rest of the class.

Answers to other course related questions and policies may be found at the web site: <http://www.ugst.umd.edu/courserelatedpolicies.html>.

Week	Date(s)	Topics, Exams, Due Dates	Book Chapter(s)
Week 1	August 30	Introduction to Criminal Justice Research Methods	Review Syllabus Hagan Chapter 1
	September 1	Finish Introduction( <i>The Elegant Universe</i> film clip)	Hagan Chapter 1
Week 2	September 6	Begin Ethics in Research	Hagan Chapter 2
	September 8	Finish Ethics Research <b>(Ethics Assignment available)</b>	Hagan Chapter 2
Week 3	September 13	Begin Experimental Methods and Research Design	Hagan Chapter 3
	September 15	No class—Dr. Lehman at a conference <b>Ethics Assignment Due 9/16 by 5pm</b>	Hagan Chapter 3
Week 4	September 20	Begin Statistics and Data Analysis	Hagan Chapter 13
	September 22	Finish Statistics and Data Analysis	Hagan Chapter 13
Week 5	<b>September 27</b> <b>September 29</b>	<b>MEET IN COMPUTER LAB #2 (0227 in LeFrak Hall) THIS WEEK (See Lab Assignment Sheet for room, dates and times.)</b> <b>SPSS Assignment #1 on ELMS</b>	
Week 6	October 4	Exam Review	Hagan Chapters 1-3, 13
	<b>October 6</b>	<b>Exam #1</b> <b>SPSS Assignment #1 due 10/7 by 5pm</b>	Hagan Chapters 1-3, 13
Week 7	October 11	Begin Uniform Crime Reports and Sampling <b>(SPSS Assignment #2 on ELMS, In-Class Computer Instruction)</b>	Hagan Chapter 4
	<b>October 13</b>	Finish Uniform Crime Reports and Sampling <b>Survey Assignment on ELMS</b>	Hagan Chapter 4
Week 8	October 18	Begin Survey Research: Questionnaires	Hagan Chapter 5
	<b>October 20</b>	Finish Survey Research: Questionnaires <b>SPSS Assignment #2 due 10/21 by 5pm</b>	Hagan Chapter 5

Week	Date(s)	Topics, Exams, Due Dates	Book Chapter(s)
Week 9	October 25	Begin Interviews and Telephone Surveys <b>SPSS #3 on ELMS, In-Class Computer Instruction</b>	Hagan Chapter 6
	<b>October 27</b>	Finish Interviews and Telephone Surveys <b>Survey Assignment due 10/28 by 5pm</b>	Hagan Chapter 6
Week 10	November 1	Begin Participant Observation and Case Studies	Hagan Chapter 7 LaPiere Article Jack London Chs.
	November 3	Finish Participant Observation and Case Studies, Exam Review	Hagan Chapter 7 LaPiere Article Jack London Chs.
Week 11	<b>November 8</b>	<b>Field Day Assignment Mandatory Attendance</b>	Hagan Chapter 7
	<b>November 10</b>	<b>Exam #2 SPSS Assignment #3 due 11/11 by 5pm</b>	Hagan Chapters 4-7 LaPiere Article Jack London Chs.
Week 12	November 15	Unobtrusive Measures and Secondary Analysis	Hagan Chapter 8
	November 17	Begin Validity & Reliability <b>SPSS Assignment #4 on ELMS</b>	Hagan Chapter 9
Week 13	November 22	Finish Validity & Reliability	Hagan Chapter 9
	November 24	No Classes (Happy Thanksgiving)	
Week 14	November 29	Begin Scaling/Index Construction	Hagan Chapter 10
	December 1	Finish Scaling/Index Construction	Hagan Chapter 10
Week 15	<b>December 6</b>	Begin Policy Analysis and Evaluation Research <b>SPSS Assignment #4 due 12/6 by 5pm</b>	Hagan Chapter 11
	December 8	Finish Policy Analysis and Evaluation Research, Exam Review	Hagan Chapter 11
<b>Finals:</b>			
<b>0401 (11:00am)</b>	<b>Wednesday, December 14</b>	<b>Final Exam 8:00am-10:00am</b>	Hagan Chapters 8-11
<b>0301 (12:30pm)</b>	<b>Monday, December 19</b>	<b>Final Exam 1:30pm-3:30pm</b>	Hagan Chapters 8-11