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        CCJS 300: CRIMINAL JUSTICE AND CRIMINOLOGICAL RESEARCH METHODS
                              SPRING 2019
                            Tydings Hall 2106
              SECTION 0401 Tuesday & Thursday, 11:00pm-12:15pm
                          Susquehanna Hall 1119
              SECTION 0301 Tuesday & Thursday, 12:30pm-1:45pm
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Instructor: Dr. Alan R. Lehman   Office Hours:
            2209 LeFrak Hall   Wed: 10am-1pm
            alehman@umd.edu   and by appointment
            301 405-4735

Teaching Assistants: Emily Hernandez-Ortiz(11:00) Wed: 9am-12pm
                     emily.c.hernandez@gmail.com
                     Lizbeth Yorio(12:30)   Fri: 8am-11am
                     lyorio21@gmail.com

Course Description:

CCJS 300 is an introduction to the formulation of research questions covering
research design, data collection, and interpretation and reporting in
criminological and justice-system settings. Using data provided by the instructor,
you will conduct basic descriptive and inferential statistics using computer
software (IBM SPSS). In this course, you will learn how to perform hypothesis tests
and generate and interpret statistical output.

Course Prerequisites:

You MUST have already COMPLETED CCJS 100, CCJS 105, and CCJS 200 (or an approved
statistics course).

Textbooks:

Hagan, Frank E. 2014. Research Methods in Criminal Justice and Criminology, 10th
edition, Pearson, New York. (ISBN: 9780134558912) (pbk.). Required.

Kirkpatrick, Lee A. and Brooke C. Feeney. 2015. A Simple Guide to IBM SPSS
Statistics for Version 23.0, Thomson Wadsworth, Belmont, CA.
(ISBN: 978-1-305-87771-9). Required.

Required Data (and class related files):

The data files, codebooks, and other supplementary files (the syllabus, computer
assignments, readings, etc.) that will be used for this course will be available
through ELMS under the directory named "Files".

Course Grading:

Your grade will be based upon 3 exams and 7 class assignments, four of which will include statistical programming (IBM SPSS). Each exam will count 20% toward your final grade, the assignments will be worth a total of 40%).

The exams will cover material from the lectures, class discussions, assigned readings from the textbook, handouts, and files found on our class ELMS site. Approximately 2/3 of the exam questions come from lecture and class discussions and the remaining 1/3 come from the text book. Exams will not be cumulative. I have a very strict policy concerning makeup exams. Exams must be taken on the assigned day unless you have presented a valid, written excuse (such as a doctor's note or a police report or summons) before the exam and made arrangements to take a makeup. Health center notes alone are not valid excuses! Under no circumstances will oversleeping, car trouble, or health problems (without a doctor's note) be grounds for a makeup. Dr. Lehman reserves the right to change the format of the makeup exam if he so wishes.

Computer programming assignments are due during class (see our weekly schedule on pages 4 and 5 for due dates) and must be printed out and stapled (more about printing later). Assignments may also be turned in early—-you can see me before or after class, during office hours, or by appointment if you desire feedback on an assignment. Assignments must be turned in by the end of class. If you choose to work on your assignment rather than attend class (this is not recommended), it must be given to the CCJS office (Room 2220) on the 2ⁿᵈ floor of LeFrak Hall to be date and time stamped before the end of that day's class (12:15pm or 1:45pm, depending on class section) or it will be considered late! Assignments may NOT be submitted via email. While it is perfectly acceptable to get help on these assignments from Dr. Lehman or our TAs, each student must complete his or her own assignments. **LATE ASSIGNMENTS WILL NOT BE ACCEPTED!!!** There will be no makeup assignments allowed unless you have made prior arrangements, confirmed by Dr. Lehman, before the assignment is due.

Final grades will be assigned based on the following percentage scale:

A+ = 97.00% - 100%   A   = 93.00% - 96.99%   A- = 90.00% - 92.99%

B+ = 87.00% - 89.99%   B   = 83.00% - 86.99   B- = 80.00% - 82.99%

C+ = 77.00% - 79.99%   C   = 73.00% - 76.99%   C- = 70.00% - 72.99%

D+ = 67.00% - 69.99%   D   = 63.00% - 66.99%   D- = 60.00% - 62.99%

F   = <60.00%

New Attendance Policy

Under this new policy, instructors are expected to accept as an excused absence a self-signed note from a student who has missed a single lecture, recitation, or laboratory, attesting to the date of the illness. This note must also contain an acknowledgement by the student that the information is true and correct and that providing false information is prohibited under the Code of Student Conduct. The student is also obligated to make a reasonable attempt to inform the instructor of his/her illness in advance. A student is allowed only ONE self-signed note per class for the semester. Please note that this situation does NOT apply to Scheduled Graded Events (exams, assignments, Field Day, etc.).

Academic Integrity

Academic dishonesty in any form will absolutely not be tolerated! Academic dishonesty encompasses the traditional behaviors such as cheating on exams and assignments, giving false statements, etc., but also includes activities such as illicit possession of previous semester's exams and/or computer assignments. All students are required to sign the Honor Pledge on each exam and assignment.

Computer Lab, Computer Assignments and Printing Your Output

During the week of Tuesday, February 26th and Thursday, February 28th we will meet in the basement computer lab (Lab #3, Room 0229) in LeFrak Hall. Each student will be assigned a day (either Tuesday or Thursday) and a time to receive an orientation to computing with **IBM SPSS** [**S**tatistical **P**ackage for the **S**ocial **S**ciences]. You will be required to print out the computer assignment output to hand it in, along with your assignment sheets. The BSOS computer labs in Somerset and Lefrak will only accept Terrapin Express funds as a form of payment for printing. To print using your Terrapin Express account, just enter your Directory ID and Directory Password when prompted to do so by the lab PC. It is strongly recommended that you also save electronic copies of all of your computer output as backup. The best way to do this is to use a 'key chain' flash drive.

The first computer assignment will be handed out in the computer lab during your orientation and will also be available through ELMS. Subsequent computer assignments will be handed out in class and will also be available through ELMS.

Copyrights

The lectures I give in this class and the course materials I have created are protected by federal copyright law as my original works. You are permitted to take notes from the lectures and to use course materials throughout the semester. You may not record, reproduce, or distribute my lectures/notes/assignments for any commercial purpose without my written consent. Persons who sell or distribute copies (or modified copies) of my course materials, possess commercial copies of my notes (i.e. Terpnotes), or assist another person or entity in selling or distributing those materials may be considered in violation of the University Code of Student Conduct, Part 9(k).

<u>Disability Support</u>

I will make every effort to accommodate students who are registered with the Disability Support Services (DSS) office and who provide me with a University of Maryland DSS Accommodation form. This form must be presented to me no later than February 8th. I am not able to accommodate students who are not registered with DSS or who do not provide me with documentation that has been reviewed by DSS by February 8th. DSS students who are requesting to take their exams at the DSS Center need to provide me with a testing form for each exam that must be <u>turned in to me no later than 1 week prior to each exam</u>. The student is expected to take the exam at the same time as the rest of the class.

Room for doodling or your own notes!

Week	Date(s)	Topics, Exams, Due Dates	Book Chapter(s)
Week 1	January 29	Introduction to Criminal Justice Research Methods	Review Syllabus Hagan Chapter 1
	January 31	Ethics in Research	Hagan Chapter 2
Week 2	February 5	Ethics in Research **(Ethics assignment handed out)**	Hagan Chapter 2
	February 7	Experimental Methods and Research Design	Hagan Chapter 3
Week 3	February 12	Experimental Methods and Research Design **(Ethics assignment due in class)**	Hagan Chapter 3
	February 14	Statistics and Data Analysis	Hagan Chapter 13
Week 4	February 19	Statistics and Data Analysis Exam Review	Hagan Chapter 13
	February 21	**Exam #1**	Hagan Chapter 1-3,13
Week 5	February 26 & February 28	**MEET IN COMPUTER LAB 3 THIS WEEK (ROOM 0229, Basement of LeFrak Hall) (See Lab Assignment Sheet for dates and times.)** **(SPSS Assignment #1 handed out)**	Kirkpatrick & Feeney Chapters 1-3, 5 Kirkpatrick & Feeney Chapters 1-3, 5
Week 6	March 5	Uniform Crime Reports and Sampling	Hagan Chapter 4
	March 7	Survey Research: Questionnaires **(Survey Assignment handed out)** **(SPSS Assignment #1 due in class)**	Hagan Chapter 5
Week 7	March 12	Survey Research: Questionnaires **(SPSS Assignment #2 handed out, in-class computer instruction)**	Hagan Chapter 5
	March 14	Survey Research: Interviews and Telephone Surveys **(Survey Assignment due in class)**	Hagan Chapter 6
Week 8	March 19 & March 21	Spring Break-No Classes-Have Fun!	
Week 9	March 26	Survey Research: Interviews and Telephone Surveys	Hagan Chapter 6
	March 28	Participant Observation and Case Studies	Hagan Chapter 7

Week	Date(s)	Topics, Exams, Due Dates	Book Chapter(s)
Week 10	April 2	Participant Observation and Case Studies Exam Review	Hagan Chapter 7 LaPiere Article Jack London Chapters
	April 4	**Field Day Assignment** **Mandatory Attendance** **(SPSS Assignment #2 due in field)**	Hagan Chapter 7 LaPiere Article Jack London Chapters
Week 11	April 9	**Exam #2**	Hagan Chapters 4-7 LaPiere Article Jack London Chapters
	April 11	No Class: Dr. Lehman at *Patients Out Of Time* Conference	
Week 12	April 16	Unobtrusive Measures and Secondary Analysis **(SPSS Assignment #3 handed out,in-class computer instruction)**	Hagan Chapter 8
	April 18	Unobtrusive Measures and Secondary Analysis	Hagan Chapter 8
Week 13	April 23	Validity & Reliability	Hagan Chapter 8
	April 25	Validity & Reliability	Hagan Chapter 8
Week 14	April 30	Scaling/Index Construction **(SPSS Assignment #4 handed out, in-class computer instruction)**	Hagan Chapter 10
	May 2	Scaling/Index Construction **(SPSS Assignment #3 due in class)**	Hagan Chapter 10
Week 15	May 7	Policy Analysis and Evaluation Research	Hagan Chapter 11
	May 9	Policy Analysis and Evaluation Research **(SPSS Assignment #4 due)**	Hagan Chapter 11
Week 16	May 14 (Tuesday)	Exam Review, Course Evaluation	Hagan Chapters 8-11
Finals: **0401(11:00am)**	**Thursday** **May 16**	**Final Exam 8:00am-10:00am**	Hagan Chapters 8-11
0301(12:30pm)	**Tuesday** **May 21**	**Final Exam 1:30pm-3:30pm**	Hagan Chapters 8-11