CCJS100: INTRODUCTION TO CRIMINAL JUSTICE
SPRING 2018
Mon/Weds
9:00am – 9:50am
LEF 2205

INSTRUCTOR
Dr. Madoo
2213 Lefrak Hall
Email: jmadoo@umd.edu
Phone: 301-405-0172
Office Hours: Mon/Weds 10:00am – 11:50am, and by appointment

TEACHING ASSISTANTS
0101-0104 - Mathew Luna, mluna1@terpmail.umd.edu LEF 2163 Tues 10:30am – 12:30pm
0105-0108 - Michael Becker, mbecker3@umd.edu LEF 2139 Thurs 10:00am – 12:00pm

COURSE DESCRIPTION
This course provides an overview of the three major components of the United States criminal justice system: police, courts, and corrections. Each component will be explored in its development over time as well as various issues surrounding each component. This course will also cover important issues that are relevant to current debates including reentry, technology and crime, juvenile justice, and future directions for criminal justice.

REQUIRED TEXTBOOK

COURSE WEBSITE
This class utilizes ELMS (Canvas) for distribution of important course information. To access ELMS, go to http://elms.umd.edu and log in with your Directory ID and password. If you have any problems accessing your account, contact the support desk at 301-405-1500. You must be registered for the class to access the course website. The syllabus, extra reading material, class announcements, assignments, and grades will be posted on ELMS. You are strongly encouraged to access ELMS on a regular basis as you are responsible for knowing the material posted on the website. Please also monitor and use the UMD email account associated with ELMS to communicate with me.
COURSE GRADING
Exam #1: 20%
Exam #2: 25%
Exam #3: 30%
Discussion: 25%

Percentage points will be converted to a letter grade as listed below:

- A+ (97-100%)
- B+ (87-89%)
- C+ (77-79%)
- D+ (67-69%)
- F (<60%)
- A (93-96%)
- B (83-86%)
- C (73-76%)
- D (63-66%)
- A- (90-92%)
- B- (80-82%)
- C- (70-72%)
- D- (60-62%)

EXAMS
Grades will be based on three exams and discussion participation. Exams will be multiple-choice and will feature content from the assigned readings, weekly lectures, guest speaker lectures, and videos. Exams will be completed without the use of notes, textbooks, computers, or additional aides. Exams will be non-cumulative and will not be curved in the course.

*Please note that if you arrive for an exam after the first person has completed and exited the lecture hall, you may not sit for the exam. This policy is non-negotiable.

DISCUSSION
A weekly discussion will be held by one of the teaching assistants (TA) in the course. Participating in discussion is critical to your success in the course as it is worth 25% of your final grade. Discussion is not a replacement for attending lecture as course material will be presented in a different format than lecture. Instead, you will be evaluated through a variety of discussion assignments and activities which will enable you to further analyze and process the overall course material. Furthermore, simply attending discussion will not result in a favorable grade as you will not be graded on attendance. To receive full credit in discussion, you will be expected to attend and actively participate in the weekly activities as set forth by the TA.

Your TA will provide you with a course schedule and outline of your discussion assignments. All policies outlined in this course syllabus apply to both lecture and discussion sections, unless otherwise indicated. Please make sure you attend your registered discussion section or no credit will be granted for your participation. Discussion will not be held during the first week of class so please attend discussion starting in the second week of class.

EXTRA CREDIT
Students who attend lecture regularly will be given the opportunity to obtain extra credit points towards their final grade. These points will come from unannounced quizzes, administered in lecture only, which will review the weekly readings. Students are expected to keep up with the readings listed on the course schedule in order to succeed on the quizzes. You may only receive credit for the quizzes if you are physically present in lecture to complete the quiz. If you are absent (excused or unexcused) or arrive late, you may not make up the quiz. A maximum of 2% additional points can be earned throughout the semester.
GRADE DISPUTES
If you have questions or concerns about your exam grade(s) and believe I should review them, you must submit a written request over email that describes your concern in detail. If you have questions or concerns about your discussion assignment grade(s), please submit a written request over email to your TA that describes your concern in detail. This request must be submitted within one week after grades for the relevant assignment have been posted.

COURSE RELATED POLICIES
The University of Maryland expects each student to take full responsibility for their academic work and academic progress. As a student, you have the responsibility to be familiar with and uphold the Code of Academic Integrity and the Code of Conduct, as well as for notifying your course instructors in a timely fashion regarding academic accommodations related to absences and accessibility. University policies outlined in the link below are particularly relevant to your experience in academic courses. Additionally, please review the policies specific to this course: 
http://www.ugst.umd.edu/courserelatedpolicies.html

ACADEMIC INTEGRITY
The University of Maryland has a nationally recognized Code of Academic Integrity which sets standards for academic integrity for all undergraduate and graduate students. As a student you are responsible for upholding these standards in your courses. It is very important for you to be aware of the consequences of cheating, fabrication, facilitation, and plagiarism. In this course, academic dishonesty of any form will not be tolerated.

CLASSROOM CODE OF CONDUCT
As a department and university, we expect the faculty and students to be prepared for class, to be actively engaged in classroom activities, and to adhere to the Code of Student Conduct. Students are expected to treat others with respect, as well as refrain from disruptive behaviors such as entering the classroom late, leaving the classroom repeatedly, making loud and distracting noises, eating, reading outside material, sleeping, side conversations, text messaging and using prohibited technological devices. Also, please note that cell phones are to be turned off or placed on silent during class.

Repeated classroom disruptions will result in being asked to leave the class and may ultimately affect the final grade you receive. Repeated tardiness to class lectures will also be considered disruptive and may influence your final grade. If you do arrive late to class, please enter quietly through the back of the classroom and sit towards the back so not to distract the class with your tardiness. Students who do not adhere to these policies will be subject to referral to the Office of Student Conduct or to Campus Police.
DISABILITY SUPPORT
Students who are registered with the Accessibility and Disability Service (ADS) Office and provide required ADS documentation will be accommodated in the classroom. **After receiving an Accommodations Letter from ADS, you are expected to meet with each course instructor, in person, to provide them with a copy of the Accommodations Letter and to obtain their signature on the Acknowledgement of Student Request form.** The Accommodations Letter must be presented to me no later than **February 8, 2018.** ADS students who are requesting to take their exams at the ADS Testing Office need to provide me with a testing form online **at least three business days prior to each exam** or will have to take the exam with the rest of the class. Saturday and Sunday are **not** business days. The student is expected to take the exam at the same time as the rest of the class, unless other accommodations have been approved by the instructor.

MAKEUP POLICY
Makeup exams and assignments will only be given in cases of excused absences. Excused absences include: religious observances, mandatory military obligation, illness of the student or illness of an immediate family member, required participation in university activities, death in the immediate family, and required court appearances.

The student must notify the instructors (Dr. Madoo and TA) in writing **prior to missing an exam, major graded assignment and/or discussion assignment in order for a makeup to be scheduled.** If you know in advance that you will be absent for an exam or assignment due date with an approved absence (you must notify us at least one week prior to the due date), you will be expected to take the exam or turn in the assignment prior to the exam/assignment due date. Failure to adhere to these policies will result in a grade of zero for the exam/assignment.

All makeup exams/assignments must be completed within **one week** of the missed exam/assignment. Official documentation is always required. Please provide us with a copy of your documentation to keep in our records. You will be required to pick up any missed assignments in person during office hours. Students may, one time per course per semester, provide a self-signed excuse as documentation of an absence from a single class that does not coincide with a major graded assessment or assignment due date. For all other medically necessitated absences, students must provide documentation from a physician or the University Health Center, upon request of the course instructor or TA.

Discussion assignments that are submitted late without a documented excused absence will lose one full letter grade per day. Students have up to five days to submit a late assignment with a maximum penalty of **50%.**

If you miss a lecture, it is your responsibility to obtain lecture notes from a classmate as lecture notes will not be posted or shared regardless of circumstances. In order to succeed in this course, you will need to attend classes regularly to ensure you obtain and understand the course material covered each week.
RELIGIOUS OBSERVANCES & ATHLETES
If you are unable to attend class or take an exam due to a religious observance or athletic obligation, you will need to discuss this with Dr. Madoo and submit the necessary documentation to excuse your absence by **February 8, 2018**. Failure to notify me by this date will result in the grade of a zero for the missed exam/assignment regardless of circumstances. It is your responsibility to arrange an alternative date to complete exams/assignments prior to the missed class.

USE OF TECHNOLOGY
Unless instructed to use as part of an in-class activity, all technological devices are prohibited in this class including: laptops, MP3 devices, smart phones, phones, calculators, gaming devices, etc. If these devices are seen and/or used during the class, you will be asked to leave class immediately. The only exception to the use of technology policy is if a student has required documented accommodations through DSS and has provided me with this information by **February 8, 2018**.

COPYRIGHT AND INTELLECTUAL PROPERTY
Class lectures and other course materials are copyrighted and may not be reproduced for anything other than your personal use in this course without the permission of the course instructor. Course materials are the property of the course instructor – do not sell them, do not post them on a website, do not take pictures of them, and do not record them without documented permission from the course instructor. Be aware that copyright infringements may be referred to the Office of Student Conduct.
**Class Schedule & Reading Assignments** (subject to change)

Reading assignments are to be completed prior to the date on the schedule.

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Lecture Topic</th>
<th>Reading Assignments</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>W 1/24</td>
<td>Course Introduction</td>
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<tr>
<td>2</td>
<td>M 1/29</td>
<td>The Criminal Justice System</td>
<td>Chapter 1</td>
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<td>W 1/31</td>
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<td>3</td>
<td>M 2/5</td>
<td>Crime and Crime Causation</td>
<td>Chapter 2, pgs. 49-72</td>
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<td>W 2/7</td>
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<tr>
<td>4</td>
<td>M 2/12</td>
<td>Crime and Crime Causation</td>
<td>Chapter 2, pgs. 72-85</td>
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<td>W 2/14</td>
<td>Criminal Justice and the Rule of Law</td>
<td>Chapter 3</td>
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<td>5</td>
<td>M 2/19</td>
<td>Police</td>
<td>Chapter 4</td>
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<td>W 2/21</td>
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<td>6</td>
<td>M 2/26</td>
<td>EXAM #1</td>
<td>Chapter 5</td>
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<td>W 2/28</td>
<td>Policing: Issues &amp; Challenges</td>
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<td>7</td>
<td>M 3/5</td>
<td>Police and Law</td>
<td>Chapter 6</td>
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<td>W 3/7</td>
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<td>8</td>
<td>M 3/12</td>
<td>Courts and Adjudication</td>
<td>Chapter 7</td>
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<td>W 3/14</td>
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<td>9</td>
<td>M 3/26</td>
<td>SPRING BREAK – NO CLASS</td>
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<td>W 3/28</td>
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<td>10</td>
<td>M 4/2</td>
<td>Pretrial Procedures/Plea Bargaining Criminal Trial</td>
<td>Chapter 8</td>
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<td>W 4/4</td>
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<td>11</td>
<td>M 4/9</td>
<td>EXAM #2</td>
<td>Chapter 10</td>
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<td>W 4/11</td>
<td>Corrections</td>
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<td>12</td>
<td>M 4/16</td>
<td>Incarceration and Prison Society</td>
<td>Chapter 11</td>
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<td>W 4/18</td>
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<td>13</td>
<td>M 4/23</td>
<td>Probation/Intermediate Sanctions</td>
<td>Chapter 12</td>
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<td>W 4/25</td>
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<td>14</td>
<td>M 4/30</td>
<td>Reentry Technology and Criminal Justice</td>
<td>Chapter 13</td>
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<td>W 5/2</td>
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<td>Chapter 14</td>
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<td>15</td>
<td>M 5/7</td>
<td>Juvenile Justice</td>
<td>Chapter 15</td>
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<td>W 5/9</td>
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<td>16</td>
<td>EXAM #3 (FINAL EXAM)</td>
<td>DATE/TIME TBD</td>
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*The final exam date will be determined and released by the university mid-semester. Final exams will not be rescheduled regardless of circumstances so please do not make travel plans until the exam date has been released.*